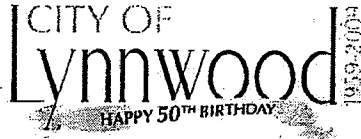


ATTACHMENT J



RECEIVED
MAY - 1 2009
MAYLEE, BEST, ET AL

HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: Stephanie Simpson
Executive Assistant to the Mayor

FROM: Robin L. Hall *Robin*
Human Resources Director

SUBJECT: Complaint regarding Inappropriate Behavior and Comments

DATE: May 1, 2009

I am responding regarding your informal complaint to me of April 14, 2009 where you identified several comments made by the Mayor, which were of concern to you. You also mentioned some behaviors that were upsetting to you. The City has taken your concerns seriously and has taken appropriate action to address them.

The City's policy prohibits any retaliation against a person who makes a complaint under the City's workplace harassment policy. In the event you believe retaliation has occurred, please contact me immediately. We will then review the matter and take appropriate steps to address the situation.

Thank you for bringing this matter to my attention. I will check back with you periodically, but if you continue to have concerns, please let me know. I can be reached at x5081 or by email.