

HISTORICAL COMMISSION  
MEETING MINUTES  
January 15, 2008

**A. CALL TO ORDER AT 7:00 PM**

**HISTORICAL COMMISSION**

Present: Chair Little  
Commissioner Sather  
Commissioner Reed  
Commissioner Tupua

Councilmember Ross  
  
Staff: Senior Planner Gloria Rivera

Guests: Mayor Don Gough  
Maggie Jordan  
Sandy Howe

*The order of the meeting was switched so that Work Session Item #1 could be first – the Mayor’s “Visioning” process. Subsequently the remainder of the items on the agenda occurred.*

**B. APPROVAL OF THE MINUTES OF THE DECEMBER 18, 2007 COMMISSION MEETING**

Commissioner Tupua made a motion to approve the minutes of December 18, 2007. Commissioner Sather seconded the motion. Approved unanimously.

**C. CITIZEN COMMENTS**

None

**D. INFORMATION ITEM**

No items were presented.

**E. WORK SESSION**

**1. “Visioning” Process**

Mayor Gough introduced the format for a “visioning” process regarding the City of Lynnwood. Commissions, committees, and citizen groups are providing input into the City “vision.” Sandy Howe, moderated and Maggie Jordan served as scribe to the responses of the member of the Historical Commission members to four “visioning” questions.

**2. Planning for 50<sup>th</sup> Anniversary**

A report was given by Senior Planner Rivera. As of this date, it appears that Parks and Recreation will take the lead on the anniversary planning. Discussions have occurred regarding formulating a committee regarding the planning. Funds have not yet been allocated to the anniversary planning.

### ***3. Historical Inclusion in Long-Range Plans***

Senior Planner Rivera reported on the response to the letter to the Mayor and Council regarding historical inclusion in the city planning process. A recommendation had been made that the Commission suggest updates in the text during the Comprehensive Planning process regarding the inclusion of structures and sites. A copy of the Comprehensive Plan's Cultural and Historic Resources Element and Parks, Recreation, and Open Space Elements were reviewed. The Commission recommended a text change to HR-8.4 of the Historical Element as follows: "A register of historically significant structures and sites should be established so SEPA review of such structures would be required before ~~demolition~~ redevelopment could occur per WAC 197-11-800(2)(f). The Commission also recommended inclusion of the following language in the Cultural and Historic Resource Element, "Work with the community to provide information to interpret the history of the Lynnwood/Alderwood Manor area, including historical displays and interpretive signage." Items are due by March 1<sup>st</sup> to the Community Development item for docketing.

### ***4. Identifying Historic Sites***

Identification of historic sites was postponed until the February meeting due to time constraints.

### ***5. Annual Report***

Work on the Annual Report was postponed until the February meeting due to time constraints.

### ***6. Election of Officers***

The Commission nominated officers for 2008. Commissioner Tupua nominated Commissioner Reed as President and Commissioner Sather as Vice-President. Commissioner Sather nominated Commissioner Little as Pro-Tem. The Commission unanimously approved this selection of officers.

### ***7. Miscellaneous***

None

## **AGENDA ITEMS FOR NEXT MEETING**

- Comprehensive Plan Docket Items
- Annual Report
- Identifying historic sites (maps)
- May Program

## **F. ADJOURNMENT**

The meeting adjourned at 9:15 P.M