



City of Lynnwood  
 19100 44<sup>th</sup> Ave W • PO Box 5008  
 Lynnwood, WA 98046-5008  
 425.670.5400 • 425.670.6534 Fax

**Public Works Department** **RIGHT-OF-WAY USE APPLICATION**

PROJECT NAME: \_\_\_\_\_ PERMIT # \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

OWNER NAME \_\_\_\_\_ APPLICANT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

MOBILE \_\_\_\_\_ MOBILE \_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_ BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

MOBILE \_\_\_\_\_

CONTRACTOR LICENSE # \_\_\_\_\_ CONTRACTOR BUSINESS LIC. # \_\_\_\_\_

SUBCONTRACTOR WORK:  Yes  No SUBCONTRACTOR BUSINESS LIC # \_\_\_\_\_

The above mentioned applicant hereby applies for permission to \_\_\_\_\_

at the following location \_\_\_\_\_

Length of work in right-of-way: \_\_\_\_\_ LF

Number of days to complete work: \_\_\_\_\_ Days

Anticipated Start Date: \_\_\_\_\_ Anticipated Finish Date: \_\_\_\_\_

Applicant \_\_\_\_\_

**SIGNATURE**

**DATE**

**INSTRUCTIONS AND REQUIREMENTS:**

1. Submit with this application, a plan and profile delineating proposed construction, existing improvements and proposed method of final site restoration.
2. No open cutting of fully improved streets without prior approval from the City of Lynnwood Public Works Department.
3. Applicant is liable for damage to City property (including, but not limited to, pavements, walks, utilities, etc.)
4. **Call "ONE CALL" 1-800-424-5555 TWO days prior to excavation.**
5. For inspections, please call the City of Lynnwood Public Works Department Inspection Request Line at **(425) 670-5201 24 hours before the first day of construction** and **24 hours in advance** of any concrete pour or asphalt work in City Right-of-Way.

The sole purpose of this application form is to aid the Owner/Applicant in providing the Public Works Department with required information. This application form does not constitute an approval of permits and/or work to be performed. Additional information will be required per each permit applied for as determined by the Public Works Department. (Refer to Checklists for Permit Requirements.)