

City of Lynnwood
PLANNING COMMISSION MEETING MINUTES
June 13, 2002

Commissioners present:

Dave Johnson
Brian Bigler
Patrick Decker
Tia Peycheff
Jacqueline Powers

Absent: Olson

Staff present:

Ron Hough, Comprehensive Planning Manager
Dennis Lewis, Senior Planner
William Franz, Engineering Services Manager
Arnold Kay, Stormwater Manager
Jared Bond, Engineering Technician

Others present:

Ruth Ross, Councilmember Liaison

SUMMARY OF THE JUNE 13, 2002, MEETING MINUTES

Draft Tree Regulations

Public Works staff updated the Commission on proposed changes to the Tree Regulations since November 2001. The Commission requested changes and clarifications to some of the regulations. Public Works staff will make the requested changes and present them to the Commission on June 27 for a recommendation to the City Council.

Development Regulations Update

Senior Planner Lewis presented changes to Chapter 18.04. A public hearing on the Development Regulations is scheduled to begin on June 27 and extend to July 11.

2002 Plan Amendments Study List – Continued discussion of specific proposals

Planning Manager Hough advised that this year's Study List will include ten items, including nine approved by the City Council on June 10, 2002, and one formal application.

CALL TO ORDER

Chair Johnson called the meeting to order at 7:00 p.m.

Chair Johnson recognized Councilmember Ruth Ross in attendance.

APPROVAL OF MINUTES

Commissioner Decker moved to approve the May 23, 2002, minutes. The motion was seconded by Commissioner Powers, and carried unanimously.

DIRECTOR'S REPORT

Planning Manager Hough reported on the following City Council activities:

June 10 – Council approved the final Comp. Plan Amendment Study List. SEPA review is in progress and a SEPA determination is expected later this month. The Planning Commission will hold a public hearing on July 11.

June 24 – Council will conduct a public hearing on Heritage Park II Annexation.

Mr. Hough added that Associate Planner Amrine has resigned and is now working for Lakewood. No applications have been submitted for the Planning Commission vacancy.

WORK SESSION

Draft Tree Regulations – Discussion and Recommendation

Bill Franz, Engineering Services Manager, introduced Arnold Kay, Stormwater Manager, and Jared Bond, Engineering Technician. He also announced that Mr. Bond will be leaving employment with the City to work in Seattle.

Mr. Bond presented an update of proposed changes to the Tree Regulations, highlighting changes that were made since November 2001: Heritage Trees component; Class I and Class II Permits; and Uses for Tree Funds. Commissioners made the following comments/requests during the discussion:

Commissioner Bigler suggested shortening the title by eliminating the first word because it is cumbersome.

Commissioner Johnson suggested requiring an arborist. He was advised that that option is already available to the City if they feel it is necessary.

Commissioner Peycheff asked why there is a notification requirement for neighbors when a tree is being removed. Mr. Bond replied that this is an information process to advise neighbors of tree removal so they will understand why the tree is being removed.

Ms. Peycheff also suggested notifying city residents and tree removal companies of the Ordinance when it is approved.

Commissioner Bigler suggested that “subject to review” be added when work around a Heritage Tree is proposed.

Mr. Bigler also noted that the tree replacement fee was modest. Staff will research this issue to determine a more realistic replacement cost.

Commissioner Decker requested clarification of replacement trees requiring a Class I permit. Staff agreed to make changes.

Mr. Decker suggested the city solicit recommendations once a year for trees or related projects to be funded through the Tree Fund.

Development Regulations Update

Senior Planner Lewis advised this was the last opportunity to review proposed changes to the development regulations before the public hearing which will begin on June 27 and be extended to July 11. Mr. Lewis briefly explained the significant changes to Chapters 18.04, General Provisions.

Commissioner Decker asked Councilmember Ross to verify the Council’s request that matters be included on the Study List only if they have had a significant change since a decision was made. Ms. Ross agreed that in the future only significantly changed issues should be proposed.

2002 Plan Amendments

Planning Manager Hough informed the Commission that the City Council approved nine items for the 2002 Study List on June 10, 2002: Environmental Element for Comprehensive Plan, Municipal Urban Growth Areas (MUGA), Parks Element Modifications, Cultural & Historic Resource Element Amendments, Mobile Home Parks, College District Plan, Spencer Court Plan Map Amendment, Kirby Plan Map Amendment, and Transportation Element Plan Text Amendments. Five items were removed from the list: Development Regulations Update, Litton Plan Map Amendment, Kingsbury West Mobile Home Park Plan Map Amendment, SF-2 Plan Text Amendment-Density, and Reconsideration of 60/40 Subgoal. One formal application (Sankey Map Amendment) will also be processed. Mr. Hough then described the nine approved items in greater detail.

INFORMATION ITEM
Upcoming Commission Meetings

Planning Manager Hough reported the following changes to the proposed meeting agenda:

June 27 – Work Session

add: Tree Ordinance Changes (Unfinished Business)

tentative: Development Regulations – Phase II amendments

July 11 – Public Hearing

add: Development Regulations – continued hearing

Work Session

tentative: College District Plan (may be moved up to 6/27)

Senior Planner Lewis advised if the Tree Ordinance is approved, it will be inserted in Title 17 and removed from Title 21. This will require simultaneous action.

ADJOURNMENT

Commissioner Bigler, seconded by Commissioner Psycheff, moved to adjourn. The motion carried, and the meeting adjourned at 9:00 p.m.

Dave Johnson, Chair