Public Works Application Cover Sheet

Please read and follow all instructions on your application. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the applicable supplemental information forms for required information. Staff will not process incomplete applications. Please print or type legibly.

- Cross Connection Control
- Critical Areas¹
- Fire Hydrant Inspection
- Grading
- Grease Interceptor
- House Moving
- Industrial Waste Discharge
- Industrial Waste, Limited Discharge
- Right-of-Way Use²
- Right-of-Way Vacation
- Road Improvement
- Sanitary Sewer System, Public
- Sanitary Sewer System, Septic
- Sewer Capping
- Storm Drainage
- Tree Removal–Class I (<16,000 sf lot)
- Tree Removal–Class II (>16,000 sf lot)³
- Water Main/Service
- Water Meter Installation
- Water (Hydrant) Use
- Weekend Work Approval⁴

¹ Worksheet required. ² Traffic Control Plan required. ³ Tree Calculation Worksheet required. ⁴ Letter of request required.

**Description of Work:**

**Site Address/Location:**

<table>
<thead>
<tr>
<th>Subdivision:</th>
<th>Lot No.:</th>
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</table>

**Property Owner Name:**

<table>
<thead>
<tr>
<th>Phone:</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Address:</th>
<th>Cell:</th>
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<table>
<thead>
<tr>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
<th>Fax:</th>
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<table>
<thead>
<tr>
<th>E-Mail:</th>
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**Contractor Name:**

<table>
<thead>
<tr>
<th>Phone:</th>
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<table>
<thead>
<tr>
<th>Address:</th>
<th>Cell:</th>
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</table>

<table>
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<tr>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
<th>Fax:</th>
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</table>

<table>
<thead>
<tr>
<th>State Contractor’s License Number:</th>
<th>City Business License Number:</th>
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</table>

**Contact Person, if different:**

<table>
<thead>
<tr>
<th>Phone:</th>
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<table>
<thead>
<tr>
<th>E-Mail:</th>
<th>Cell:</th>
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**Subcontractor Name:**

<table>
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<tr>
<th>Phone:</th>
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</table>

<table>
<thead>
<tr>
<th>State Contractor’s License Number:</th>
<th>City Business License Number:</th>
</tr>
</thead>
</table>

I/We certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my/our knowledge. This application does not constitute approval of permits and/or work to be performed. For specific fee information, see LMC 3.104 or check the fee schedule available online or at our office.

<table>
<thead>
<tr>
<th>Signature of Applicant/Agent:</th>
<th>Date:</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Signature of Property Owner:</th>
<th>Date:</th>
</tr>
</thead>
</table>
## Public Works Application Cover Sheet

### SEWER
- **Side Sewer**:  
  - [ ] New  
  - [ ] Repair (LF)
- **Sewer Main**
- **Private Sewer (septic)**
- **Sewer Lateral**
- **Sewer Cap or septic abandonment**
- **Sewer Main Connection**
- **Grease Interceptor**
- **Industrial Waste Discharge**
- **Industrial Waste Discharge Limited**

### WATER
- **Private Service**:  
  - [ ] New  
  - [ ] Repair (LF)
- **Water Main**
- **Water Main Connection**
- **Fire Hydrant**
- **Purity Test**

### STORM
- **STORM Conveyance**
- **Roof or Foundation drain**
- **Storm Connection**
- **Retention/Detention System**

### STREET/RIGHT-OF-WAY
- **Right-of-Way**
  - Anticipated Start Date:
  - Anticipated Finish Date:
  - Number of Days to Complete:
    - Underground
    - Above Ground (New)
    - Above Ground (Repair/Replace)
- **Road Improvement Permit**

### STORM Fill CY Cut CY
- **Total cubic yards of fill and excavation**

### TREE REMOVAL – CLASS I
- **No. of Existing Trees (> 6” Diameter)**

### NOTES:
1. The approval of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable codes, standards, or regulations including, but not necessarily limited to, those of the Community Development, Fire or Public Works Departments. You are advised to contact these departments concerning such requirements.
2. Submittal of this application grants the appropriate city officials the right of entry to the project site during a reasonable hour and, upon proper identification, to the building, structure and/or premise, which is directly related to this application.
3. It is the responsibility of the owners and applicants to become aware of the requirements of the Lynnwood Municipal Code.