Listed below is the information that needs to be provided in order to submit a complete application for a commercial fence permit. Staff will not process incomplete applications. While permits are no longer required for fences six (6) feet in height or under, fencing on commercially-zoned property still needs to meet the requirements of the Lynnwood Municipal Code (LMC).

**SUBMITTAL REQUIREMENTS**
- Completed and signed application form, including proof of a valid State Contractor’s License and a City of Lynnwood Business License.
- Two (2) site plans, to-scale, showing:
  - Site address, scale, and north arrow
  - Proposed fence location with distance to property lines Note the fence height and material
  - Existing buildings and storage yards
  - Fire lanes, hydrants, and connections
  - Property lines and adjacent streets
  - Adjacent streets, and any on-site or adjacent driveways
  - Sensitive areas, buffers, and setbacks from buffers, where applicable
  - All easements; note if there are none

**ADDITIONAL REQUIREMENTS**
- Vision-obscuring and non-vision obscuring fences or hedges up to eight (8) feet height may be located on side or rear property lines or within side and rear yards; however no fence may be closer to the street than the closest part of a building along that street.
- Fences, walls or hedges up to six (6) feet in height which comply with the applicable design guidelines may be placed anywhere, so long as they do not pedestrian and driver visibility, as shown in the 30 ft. intersection sight triangle “A” and 15 ft. driveway sight triangle “B” below.

**NOTE**
Full plan review fees are due upon submittal and are calculated based on valuation of the project.