The floor plan is a detailed “map” of the interior of the existing and proposed structure, as seen from above. The plan should be drawn to-scale (suggested scale is ¼” = 1’) and include the following:

**BASIC INFORMATION AS REQUIRED ON SITE PLAN**

**STRUCTURE INFORMATION**

- A separate plan for each floor level where any work will occur.
- All walls, windows, doors, skylights, steps, decks, landings, patios, plumbing fixtures, fireplaces, wood stoves, furnaces, laundry equipment, and other appliances.
- Use and dimensions of each room, such as “bedroom,” “living room,” etc.
- Carbon monoxide alarms installed outside of each sleeping area in the immediate vicinity.
- Location of all smoke detectors, vent fans, and attic access.
- Indicate the type of fuel used by each appliance, such as “electric dryer,” “gas range,” or “propane furnace.”