



PROJECT TO ADDRESS
HOMELESSNESS

RFP # 2605

ADDENDUM #1
Contractor Questions and Answers

Question 1: Are non-profits eligible and is the City looking for partnerships between businesses/corporations that have a new method to help combat homelessness.

Answer: Non-profits are eligible for this contract. The City has not determined the best approach for delivering effective services. A partnership and new methodology may be proposed.

Question 2: Is there somewhere that I might learn more about the priorities for this funding? Can you be more specific; are you looking for services to get individuals and families into housing, if you are looking to prevent homelessness – keep individuals and families in their housing, if you are looking to break the cycle of homelessness (which is much more long term), if you are looking for jobs programs to allow individuals and families to become more self-sufficient, etc.

Answer: We have not targeted this contract towards any specific approach to addressing homelessness. We want our proposers to recommend how they would use the funding to start or augment a program that they believe will be effective. They should identify the program, and how they expect that program to address homelessness issues.

Question 3: Can a non-profit submit alone or are you looking for partnerships?

Answer: They can submit on their own or as part of a group approach. If a group approach, they will need to identify who will be the primary on the contract, and who in the group will act as subcontractors.

Question 4 Are there any hiring practices that the City would frown upon?

Answer: Nondiscrimination language is added to the sample contract for this RFP. Please see **Article 9** below.



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Question 5 What types of activities might the City look to fund in regards to solutions to ending/combating homelessness? Do you have any examples?

Answer: The City is soliciting your proposals on programs that you believe will be effective in addressing homelessness, and has not pre-determined which programs will be funded.

Question 6: We haven't been exposed to milestone pricing in this work, can we split out costs over months and identify how many youth we will serve or anticipate to serve. Is that what you are looking for? Do you have examples of what this could look like?

Answer: Your pricing proposal should reflect the approach to the services you intend to deliver, and provide enough description that an invoice for your services can be validated. The City does not have a requirement for how pricing should be structured.

Question 7: You ask for references for the organization as well as the staff assigned. Should those be letters of reference or would you prefer just a contact person and a phone number?

Answer: Contact name and information, including email address.

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ADDENDUM #1
Changes to SAMPLE Contract

- **Addition of Article 9 and Article 10** to the sample contract.

Article 9. Nondiscrimination

In all hiring or employment made possible or resulting from this Agreement, there shall be no unlawful discrimination against any employee or applicant for employment because of sex, age, race, color, religion, creed, national origin, marital status or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. This requirement shall apply to but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or subjected to discrimination in receipt of the benefit of any Work or activities made possible by or resulting from this Contract on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or in the presence of any sensory, mental or physical handicap.

The Consultant shall comply with all applicable provisions of the Americans with Disabilities Act of 1990 (ADA) and amendments as applicable in performing its obligations under this Contract. In particular, if the Consultant is providing Work, programs or activities to Lynnwood employees or members of the public as part of this Contract, the Consultant shall not deny participation or the benefits of such Work, programs or activities to people with disabilities because of such disability. Failure to comply with the provisions of the ADA shall be a material breach of, and grounds for the immediate termination of, this Contract.

Article 10. Employment of Contractor

The City retains the Contractor to provide the services described in Exhibit A, Scope of Work, which is incorporated into this Contract by reference (the "Work"). Any inconsistency between this Contract and the Scope of Work shall be resolved in favor of this Contract.
The

City of Lynnwood's RFP for **Project to Address Homelessness #2605** dated **date of issue** and **name** response to RFP # 2584, dated **date of response** are incorporated into this document by reference.

The City may revise the Work and the compensation only by a written Amendment signed by both parties.

The project manager(s) of the Work shall be **xxxxx**. The project manager(s) shall not be replaced without the prior written consent of the City.

Work shall commence when the City issues a notice to proceed or purchase order and it shall be completed no later than that completion date is extended in writing by the City