CITY OF LYNNWOOD
RESOLUTION NO. 2011-12

A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,
CONFIRMING THE CITY COUNCIL’S DESIRE TO ENGAGE IN A
“BUDGETING FOR OUTCOMES” BUDGETING PROCESS FOR THE
2013-14 BUDGET AND SETTING OUT FIRST STEPS.

WHEREAS, like many cities in the Puget Sound area and across the nation, the City of
Lynnwood has experienced a severe decline in revenues and reduced economic circumstances
during the past three years; and,

WHEREAS, the Lynnwood City Council determined during the 2011-12 budgeting
process that a different approach to municipal budgeting would be beneficial to the city; and,

WHEREAS, on January 15, 2011 the Lynnwood City Council did identify exploring the
Budgeting for Outcomes budgeting process for the 2013-14 budget as one of its top three
priorities for 2011; and

WHEREAS, the Lynnwood City Council, Lynnwood Mayor and Lynnwood Department
Directors did participate in a Council/Staff strategic planning retreat to learn more about and
discuss the Budgeting for Outcomes process; and,

WHEREAS, during the strategic planning retreat both council and staff expressed a
desire to move forward with the Budgeting for Outcomes process in incremental steps; and,

WHEREAS, council and staff also expressed a strong desire to involve various
stakeholders including city residents, members of the business community, city boards and
commissions, community organizations and others in the next budget process; and,

WHEREAS, the final retreat report adopted by the Council on July 11 did advise a series
of possible next steps; and,

WHEREAS, the Council President did meet with the Mayor and Assistant City
Administrator on July 19, 2011 to discuss next steps and the content of this resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNNWOOD DOES
RESOLVE AS FOLLOWS:

1. The members of the Lynnwood City Council are committed to moving forward with a
   Budgeting for Outcomes process for the 2013-14 budget.
2. The process will be transparent and inclusive of community stakeholders, council and
   staff.
3. Engagement will be in stages with movement to the next stage being dependant on
   successful completion of previous stages.
4. The First Stage of this process will consist of the following:
   a. Establishing a temporary Joint Work Group consisting of 2-3 councilmembers, the Mayor, 2-3 Department Directors, a facilitator, and a staff support person to be tasked with:
      i. Assembling and synthesizing existing documents related to this process such as citizen surveys, visioning reports, Anne Kinney’s report, etc.
      ii. Developing a draft statement of community priorities, vision and goals to be considered by the council for adoption as a working document
      iii. Preparing and implementing a public outreach process to receive feedback on the adopted working document
      iv. Preparation of a final draft document for Council consideration and action
   b. Council consideration and action on final draft document
   c. Determination of next steps in the city’s Budgeting for Outcomes process

APPROVED by the Mayor this __ day of Sept., 2011.

APPROVED:

DON GOUGH, MAYOR

ATTEST/AUTHENTICATED

Lorenzo Hines, FINANCE DIRECTOR

APPROVED AS TO FORM

Rosemary Larson, CITY ATTORNEY