**AGENDA**

Lynnwood Planning Commission

Thursday, April 26, 2007 — 7:00 pm

City Council Chambers, 19100 - 44th Ave. W., Lynnwood WA

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A. **Call to Order**

Chair DECKER
Commissioner AMBALADA
Commissioner DAVIES
Commissioner ELLIOTT, First Vice-chair
Commissioner PEYCHEFF
Commissioner WRIGHT
Commissioner WOJACK, Second Vice-chair

B. **APPROVAL OF MINUTES:**

1. April 12, 2007 Planning Commission meeting

C. **COUNCIL LIAISON REPORT:**

D. **CITIZEN COMMENTS** – on matters not on tonight’s agenda.

E. **PUBLIC HEARING:** None Scheduled

F. **WORK SESSION:**

1. **Comprehensive Plan Amendments - Parks & Recreation Element**
   Review proposed amendments to the Parks, Recreation and Open Space Element of the Plan, including updates of statistical data. Questions and comments may be directed to Parks Dept. staff. A public hearing will be scheduled in June.

2. **Comprehensive Plan Amendments - 5-year Implementation Program**
   Review proposed amendments to the matrix of measurable objectives, also known as the 5-year Implementation Program and found in the Implementation Element of the Plan. A public hearing will be scheduled in June.

G. **BUSINESS:**

H. **DIRECTOR’S REPORT & INFORMATION:**

1. Upcoming Commission Meetings
2. Briefing: Energy Element for Comprehensive Plan

I. **ADJOURNMENT**

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The public is invited to attend and participate in this public meeting. To request special accommodations for persons with disabilities, contact the City at (425) 670-6613 at least 24 hours prior to the meeting.
Introduction:

Applicant: Lynnwood Senior Citizens Action Group (Frank Cheeney)
Description: This application was submitted and partially processed in 2006. The applicant requested specific changes to the Land Use Element and Housing Element to establish policy support for a new Mobile Home Park zone. Those changes were adopted, including a new Mobile Home Park (MH-1) Plan designation. The application of the designation was continued to 2007 to provide time to create the implementing zone. The zone is being drafted and will be processed along with the related Plan amendments. During the 2007 amendment process, the City will decide which, if any, mobile home parks will receive the Plan designation and zone. At the present time, Lynnwood’s mobile home parks are included in single-family, multi-family, commercial and industrial zones.

The applicant’s intent and expectations, as clarified in his letter of Feb. 20, 2007, is that the City will review all manufactured/mobile home parks and decide which parks should receive the new MH-1 Plan designation. Concurrent with that review, the City will adopt and apply a new mobile home park zone. A recommendation will follow the City Council’s inclusion of this item on this year’s Proposed Amendments List.

B. Parks & Recreation Element:
Applicant: Dept. of Parks, Recreation & Cultural Arts
Description: This annual update will include at least the following:
- Park acres will be revised to reflect current inventory.
- LOS will be revised to reflect current population and inventory.
- Completion dates will be updated in Goals, Objectives and Policies.
- Parks Map will be updated to show new park properties, if any.

C. Implementation Element:
Applicant: Dept. of Community Development
Description: Measurable objectives throughout the Comprehensive Plan are brought together in the 5-year Implementation Program, which is contained in this element of the Comprehensive Plan. The objectives, projects and schedule are updated each year to keep the program current.

D. City Center Subarea Plan Amendment:
Applicant: Dept. of Community Development
Description: When the City Center Plan was adopted in 2005, the northeast portion was designated a “study area”. This proposal is to amend the subarea plan and Comprehensive Plan Map (Future Land Use) to remove the portion of the North End that is north of the extension of 194th Street SW from the City Center Area and designate this area as Business Technical Park (BTP), consistent with the existing zoning of the area.

E. Municipal Urban Growth Area:
Applicant: Dept. of Community Development
Description: Cities are expected to annex some or all of their growth areas. Lynnwood is beginning to plan and zone its MUGA areas, involve local citizens early, and provide the land use and zoning predictability needed to expedite the annexation process. During the 2007 amendment process, staff is proposing to make two adjustments to the City’s MUGA boundaries and extend Comprehensive Plan designations to two unincorporated islands to expedite their annexation. (See map)

**Perrinville:** This is a small unincorporated island between Lynnwood and Edmonds. The cities have agreed that most of the island will annex to Lynnwood. A suitable Plan designation will be proposed.

**Maple Precinct:** This is an unincorporated island north of 176th Street, west of 60th Avenue and totally surrounded by Lynnwood. It includes about 104 single-family homes and a neighborhood business. The area is mostly planned for medium-density residential and business by the County and appropriate City designations will be recommended.

**North Meadowdale:** An unincorporated area north of Lund’s Gulch and south of Norma Beach Road will be considered for inclusion in Lynnwood’s MUGA. This area consists mostly of low-density residential development and is “urban” but has not been claimed by any city.

**Lynnwood High School – North Road Site:** A new Lynnwood High School is being constructed on a site on North Road. This site is in unincorporated Snohomish County but also within Mill Creek’s MUGA. If Lynnwood intends to bring the new Lynnwood High School into Lynnwood, we need to work with Mill Creek to make the appropriate MUGA adjustments to allow that annexation to take place.

F. Shoreline Master Program:
Applicant: Dept. of Community Development

Description: Lynnwood has a small amount of Puget Sound shoreline within its City limits at the waste water treatment plant site. The site is surrounded by the City of Edmonds but is within the City limits of Lynnwood and, therefore, requires a Shoreline Master Program to protect it and regulate activities within it. The first draft of the SMP was completed in late 2004. Additional work and extensive mapping continued through 2005 and 2006 with the assistance of a Dept. of Ecology grant. The Planning Commission completed its review in December 2006 and forwarded the SMP with a recommendation for approval. Additional review comments from DOE and the Attorney General's Office are now being processed and the plan will be returned to DOE for another final review before moving it on to the City Council for hearings and adoption. This plan has been thoroughly reviewed by the Planning Commission and will only return if significant changes are needed. This project demands close coordination and requires DOE approval as well as City adoption. The SMP will continue on a track that is separate from but parallel to the plan amendment process.

**Approval Criteria:**

The following criteria are used by the Planning Commission and City Council when processing the proposals and are included here simply to help the Commission determine whether or not each proposal is within the realm of possibility. If a proposal conflicts with several of the criteria, that may be good reason to recommend that it not be approved for the Proposed Amendments List (PAL).

The criteria are as follow:

A. The proposal is consistent with the provisions of the Growth Management Act (GMA) and will not result in Plan or regulation conflicts; and

B. The proposal will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses, or residents; and

C. The proposed amendment can be accommodated by all applicable public services and facilities, including transportation; and

D. The proposal will help implement the goals and policies of the Lynnwood Comprehensive Plan; and

E. If the proposal could have significant impacts beyond the Lynnwood City limits, it has been sent to the appropriate Snohomish County officials for review and comment.

**Next Steps:**

**Mar. 22** Planning Commission public hearing & recommendations to Council.

April 2 Council work session on Proposed Amendments List recommendations.

**Apr. 12** Planning Commission work session on formal application only.
April 26  Planning Commission work session on formal application only.
April 16  Council’s second work session on the PAL (if needed).
April 23  Council approval of the PAL for processing.
May 10   Planning Commission work session on all proposals.
May 24   Planning Commission work session on all proposals.
June 14  Planning Commission Public Hearing – Part #1
June 28  Planning Commission Public Hearing – Part #2 and recommendations.

**MUGA Adjustments:**

- **Perrinville** - Apply City Comp. Plan designations
- **Maple Precinct** - Apply City Comp. Plan designations
- **North Meadowdale** - Consider adding this area to Lynnwood MUGA
- **North Road** - Consider expanding MUGA to include new H.S. site.
Staff Report:  
**Parks, Recreation and Open Space Element**

File: 2007CPL0003

Applicant:  
Dept. of Parks, Recreation & Cultural Arts  
Contacts: Lynn Sordel, Director  
          Laurie Cowan, Park Planner

Introduction:  
Each year, the Parks Dept. updates this element of the Comprehensive Plan. This year’s revisions include a number of data and text changes, including the following:

- The “Summary of Issues” (page 2) is revised to mention environmental impacts in Lund's Gulch, our tree preservation priority, and the effect of Lynnwood High School's move on the City's level of service for athletic facilities.
- Table 1 (page 4) is revised to reflect changes in population and related changes in demand and park/open space needs.
- Minor changes to some policies.
- The addition of Policies FP-2.7 and FP-2.8 (page 10) pertaining to Heritage Park structure renovations.
- Other miscellaneous changes related to acreages of parks and open space.

Process:  
- The Commission will review the materials presented in the attached document.
- Ask questions and discuss with staff at a work session.
- If additional materials or significant changes are forthcoming, another work session can be scheduled in May.
- A public hearing will be held in June to accept public comments.
- Forward recommendations to the City Council following the June hearing.
- The Council will conduct its own work sessions, followed by a public hearing in August or September leading to adoption of this year’s amendments.

Recommendations:  
- Review the proposed amendments prior to the meeting.
- Ask questions of staff during the work session.
- Suggest changes, additions or modifications, as appropriate.

Attachment:  
- Proposed changes to the Parks, Recreation & Open Space Element.
PARKS, RECREATION AND OPEN SPACE ELEMENT

Introduction 1
Planning Context 1
Summary of Issues 2
Existing Conditions 3
Demand & Needs Assessment 4
Goals, Objectives & Policies 6

INTRODUCTION

Parks, recreation and open space are essential to a high quality of life in a community. Since incorporation in 1959, the City of Lynnwood has acquired and developed many park and open space lands and established an excellent recreation program. As Lynnwood and the Puget Sound region grow and change, it is vital to be prepared to accommodate new growth while maintaining and enhancing the quality of life we have grown to enjoy.

This element of the Comprehensive Plan includes a summary of the existing conditions and issues relevant to the City’s parks, recreation and open space system. The element includes a demand and needs assessment and concludes with the goals, objectives and policies for the City’s parks, recreation and open space system.

Supporting data for this element on which Plan objectives and policies are based, including analyses, references and detailed inventories, can be found in the Background Report of this Plan. This element is also supported by the Parks and Recreation Comprehensive Plan, currently being updated to be consistent with the Comprehensive Plan.

PLANNING CONTEXT

The Parks, Recreation and Open Space Element of the Comprehensive Plan is optional under the Growth Management Act (GMA), but the City is choosing to incorporate this element into the Plan because it is a vital part of a high quality community.

The GMA goals pertaining to the parks, recreation and open space element are:

Open Space and Recreation: Encourage the retention of open space, development of recreational opportunities, conserve wildlife habitat and increase access to natural resource lands.

Environment: Protect the environment and the state’s high quality of life.
Regional Planning:

Lynnwood's Comprehensive Plan is consistent with Destination 2030's policies related to parks, recreation, and open space. The Plan calls for preservation, acquisition, and development of parks, recreation, and open space facilities, including non-motorized facilities, consistent with the regional vision.

County-Wide Planning Policies:

Countywide planning policies do not specifically address community parks and recreation issues within cities or their urban growth areas. It is, however, the County's policy to provide greenbelts and open space to provide separation from adjacent urban areas, and regional park facilities within urban growth areas. Snohomish County's Parks and Recreation Comprehensive Plan states that “parks are necessary for development.” This policy provides the opportunity for cities to work with the County to provide park land within urban growth areas.

SUMMARY OF ISSUES

The following is a summary of issues relating to parks, recreation and open space in the City. It is the intent of the Comprehensive Plan to propose solutions to these issues through the implementation of programs and policies in this element.

- Due to the limited amount of vacant land in the City, the timing of acquisition and the location of park and open space lands are important if the City wants to maintain a balance of land uses and meet the proposed level of service standards, planning standards and goals.

- There is currently a deficit of active park facilities in Lynnwood. Additional acres of Core Parks (mini, neighborhood and community parks) are needed to meet the recommended level of service for Core Parks. It will be necessary to provide additional athletic fields within the city when Lynnwood High School moves to the North Road site in 2009, to maintain the level of service for athletic facilities.

- The City's primary recreation facility need is renovation and expansion of the existing Recreation Center and construction of a new community center for programming youth/teen and senior activities, performing arts and sports. A new community center would relieve over programming at the existing Recreation Center with complimentary programs.

- Preservation of the City's historical resources and interpretation of Lynnwood's past is a priority. Continued renovation of the historic structures, programming of heritage activities, and development of interpretive exhibits at Heritage Park will provide the community with a sense of its heritage.

- To provide more walking, bicycling and commuter opportunities, a comprehensive system of trails and bicycle lanes needs to be developed. Additional trails are also needed to meet the recommended level of service. The city-wide Non-Motorized Transportation Plan is currently being developed with Public Works to help identify the non-motorized transportation needs of the community.

- The acquisition and preservation of open space continues to be a high priority, and is an important consideration when determining funding priorities. Significant environmental impacts have occurred in Lund's Gulch that threaten the gulch and its salmonid stream, and restorative efforts are necessary to regain the health of this important resource. Low Impact Design standards should be enforced for development adjacent to critical areas.
• The availability of funding to provide new parks and recreation facilities, and improvements to existing facilities, is a critical issue. Alternate funding sources such as user fees, park mitigation fees, grant funds, bonds, and partnerships with other agencies, non-profit organizations and the private sector, need to be considered for future parks and recreation needs.

• To reduce the demand on existing parks and recreation facilities within the city limits, the acquisition of park land in future UGA annexation areas is a major consideration. It is necessary to pursue joint acquisition of these sites with Snohomish County.

• To preserve and protect our existing assets, the maintenance and operations of our parks and recreation facilities need to remain an important budget consideration.

• The City has been recognized as a Tree City USA for many years. It is a priority of the Parks and Recreation Board to preserve and enhance the existing tree canopy in Lynnwood.

• Athletic facility users have expressed a need for additional quality athletic facilities. The demand for athletic facilities in the City exceeds the current supply.

• A revised Level of Service policy has been recommended for parks and recreation needs in the City Center that is less than the existing standard. Future characteristics and social patterns for City Center users and residents are expected to be different than that of the rest of the city. Park mitigation fees are also being considered for development in the City Center.

• To provide the park, recreation and open space facilities needed within the City Center, sites must be identified and acquired in accordance with the City Center Parks Master Plan.

EXISTING CONDITIONS

The City's current parks, recreation and open space inventory amounts to approximately 376 acres and includes park facilities, within the City and in the UGA, that offer both active and passive recreational opportunities. The park facilities within the City are categorized into the following functional classifications for planning and programming purposes, according to size and function.

Core Parks:

Core Parks (mini, neighborhood and community parks) traditionally provide a combination of active and passive uses, including play equipment, picnic areas, athletic fields, and trails. The City currently operates 14 developed parks in the Core Parks category. When funding is available, additional Core Park properties will be developed within the city, and within the City's Urban Growth Area. Core Park land accounts for approximately 143 acres, or 40% of the total inventory.

Special Use Areas:

Four facilities in Lynnwood are classified as “Special Use Areas” based on their current purpose and/or activity - the Municipal Golf Course, the Recreation Center, the Senior Center and Heritage Park - for a total of 81.45 acres. Because of its primary historical purpose, Heritage Park is included in this category.

Open Space:

The City's Open Space classification includes large natural areas and urban greenbelts. It is the City's policy to preserve natural resources for the conservation of important habitats and for passive recreational use whenever possible. Approximately 134 acres in and adjacent to Lynnwood are
preserved as Parks and Recreation-maintained open space. Scriber Lake Park and Scriber Creek Park are included at this time because they do not have active recreation elements.

Detailed information and the locations of Lynnwood’s parks, recreation and open space facilities are included on Table 1 and the Parks, Recreation and Open Space Map in this Plan and on Table 4 in the Background Report.

**Regional Parks:**

Regional Parks are not included in the City’s parks and open space inventory. Regional parks are typically large facilities that draw from multiple jurisdictions and are often located in unincorporated urban growth areas. These facilities are historically provided at the County level, whereas neighborhood and community parks are provided by cities, usually within their boundaries. Meadowdale Beach County Park is an example of a regional park in unincorporated Snohomish County.

**DEMAND AND NEEDS ASSESSMENT**

Over the years, the City of Lynnwood has continued to improve and expand its inventory of recreational resources. Residents are well served by a variety of leisure opportunities, but with population growth comes an increasing demand for more parks, open space and recreation facilities in order to maintain the recommended Parks Level of Service Standard (LOS).

**Level of Service:** The recommended Parks LOS Standard in Lynnwood is 10 acres per 1,000 population. This standard is expressed as acres of park, recreation and open space needed for each 1,000 persons, using the 2006 OFM estimated population of 35,230. The standard is further delineated as 5 acres per 1,000 population for Core Parks (mini, neighborhood and community parks), and 5 acres per 1,000 population for Other Park Land (open space and special use facilities). The adopted City Center Sub-Area Plan recommends a reduced Parks Level of Service Standard within the City Center area.

The demand and need for parks, recreation and open space in Lynnwood has been assessed through analyses of existing conditions, potential park sites, available resources and level of service. Trends in recreation were considered and public input was obtained through surveys and community meetings.

<table>
<thead>
<tr>
<th>#</th>
<th>Classification</th>
<th>Existing</th>
<th>2006 OFM Est. Population</th>
<th>2025 - 43,910 Est. Population</th>
<th>Demand</th>
<th>Need</th>
<th>Demand</th>
<th>Need</th>
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<tbody>
<tr>
<td>Core Parks:</td>
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<tr>
<td>5</td>
<td>Mini</td>
<td>3.32 ac</td>
<td>3.28 ac</td>
<td>1.96 ac</td>
<td>6.58 ac</td>
<td>3.26 ac</td>
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<td>9</td>
<td>Neighborhood</td>
<td>45.21 ac</td>
<td>42.85 ac</td>
<td>7.64 ac</td>
<td>65.87 ac</td>
<td>20.66 ac</td>
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<tr>
<td>4</td>
<td>Community</td>
<td>94.77 ac</td>
<td>118.02 ac</td>
<td>23.25 ac</td>
<td>147.10 ac</td>
<td>52.33 ac</td>
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<td>Subtotal:</td>
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<td>143.30 ac</td>
<td>176.15 ac</td>
<td>32.85 ac</td>
<td>219.55 ac</td>
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<tr>
<td>4</td>
<td>Special Use</td>
<td>81.45 ac</td>
<td>70.46 ac</td>
<td>0 ac</td>
<td>87.82 ac</td>
<td>6.37 ac</td>
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</table>
Population projections were applied to determine future impacts on the City’s existing parks system. In addition to maintaining and improving the City’s existing facilities, additional park facilities will be needed to meet current and future demands and the recommended LOS within the City and in the City’s urban growth areas.

**Within City Boundaries:**

The adopted Parks Level of Service Standard is 10 acres per 1000 population. The current level of service for combined park classifications achieved is 10.18 acres per 1000 population. There remains a need for an additional 32.85 acres in the Core Parks category to meet the demand (recommended acres) for 176 acres of active park land. The inventory also shows a deficit of 1.71 miles in the Trails category to meet the demand for 8.81 miles of trails outside parks.

By the year 2025, it is estimated that Lynnwood’s population will increase to approximately 43,910. This includes the estimated City Center population of 5,400. The need for park land in the City Center is calculated using a reduced Parks LOS Standard of 5 ac/1000. Continued park acquisition and development will be necessary to meet the demand for parks, open space and recreation facilities in 2025. Table 1 summarizes the existing and future demand and need within the City.

**Within Urban Growth Areas:**

New residential and commercial development in the UGA is generating demand for parks, recreation facilities and open space. In the future North Gateway annexation area, approximately 93 acres of open space in the Swamp Creek corridor have been preserved jointly by Snohomish County and the City of Lynnwood. The City has also acquired a 9 acre future park site adjacent to the unincorporated known as the North Gateway Annexation Area, and 7.69 acres of future park property in the Tutmark Hill area east of Interstate 5.

There are currently no active use park facilities in the City’s UGA, which has an estimated population of 25,000. As a result, Lynnwood’s parks are over-burdened with non-resident use. Applying our Parks Level of Service Standard to the UGA population would require approximately 250 acres of parks and open space. To provide park facilities needed by the growing population now and in the future, the City will continue to seek equitable methods of acquisition and development with Snohomish County and other jurisdictions.
GOALS, OBJECTIVES AND POLICIES

GOAL:

Provide a comprehensive system of parks, open space and recreation facilities that serves the needs of current and future residents, and visitors to Lynnwood.

Subgoal: Park System

Provide a system of mini, neighborhood and community parks to meet the recreational needs of the community.

Objectives:

P-1: Acquire Core Park land in the city to help meet the community's recreational needs.

Policy P-1.1: Provide the minimum adopted level of service of 5 acres/1000 population for Core Parks.

Policy P-1.2: Acquire park land in accordance with the Annual Budget and Capital Facilities Plan.

Policy P-1.3: Annually review vacant and underdeveloped parcels and park service areas to determine underserved neighborhoods in the city.

Policy P-1.4: Plan for the location of parks in the proximity of high-density developments.

Policy P-1.5: Use a variety of methods for funding acquisition of park lands including grants, user fees, City funding, interjurisdictional cost-sharing, land developer contributions and other sources.

Policy P-1.6: Adopt and implement a program to require new residential and commercial development to provide impact mitigation to the City, either by dedication of park land, plazas, park improvements, or payment of "in-lieu-of" fees.

Policy P-1.7: Preserve land for future park development.

P-2: Acquire park land in urban growth areas for future development.

Policy P-2.1: Pursue cooperative planning efforts with Snohomish County and neighboring jurisdictions in urban growth areas and future annexation areas.

Policy P-2.2: Annually review potential parks and open space sites in UGA, and related facilities needed to provide the recommended level of service.

Policy P-2.3: Seek methods of acquisition and development of these sites and facilities, which reflect the responsibilities of Snohomish County and the City.
P-4: Plan and develop new parks and renovate existing parks in the city and in urban growth areas.

Policy P-4.1: Design new parks in accordance with the purpose, size and classification of each.

Policy P-4.2: Design new parks and provide improvements to existing parks to promote public safety and security.

Policy P-4.3: Provide a variety of recreational opportunities to serve a diverse population.

Policy P-4.4: Provide accessibility to all park facilities in accordance with Americans with Disabilities Act standards.

P-5: Plan and develop Tutmark Hill community park in the UGA per Interlocal Agreement with Snohomish County, by 2008.

P-6: Begin first phase of Scriber Lake Park renovation by 2008.

P-7: Develop new neighborhood parks, Stadler Ridge Park and Rowe Park, per master plans in 2008-2009.

P-8: Renovate spray parks at North Lynnwood Park and Daleway Park in 2008.

Subgoal: Open Space System

Provide a system of open space to preserve and protect the area’s remaining native forests, wetlands, streams and wildlife habitats.

Objectives:

OS-1: Continue acquisition of open space properties in the Lund’s Gulch, Swamp Creek and Scriber Creek watersheds.

Policy OS-1.1: Provide the minimum adopted level of service of 3 acres/1000 population for Open Space.

Policy OS-1.2: Preserve areas with significant environmental features such as view corridors, landforms and plant and animal communities.

Policy OS-1.3: Use a variety of methods for funding open space acquisitions including grants, donations, tax abatements, City funding, interjurisdictional cost-sharing, land developer contributions and other sources.

Policy OS-1.4: Support volunteer and interjurisdictional efforts for restoration and preservation of the four major watersheds in South Snohomish County: Scriber Creek, Lund’s Gulch, Swamp Creek and Hall Creek.

Policy OS-1.5: Continue to encourage stewardship of open space and natural areas through the City Stewards program.

OS-2: Plan conservation and passive development of 21-acre Lund’s Creek headwaters property with the Brackett’s Landing Foundation.
OS-3: Develop Master Plan for Lund's Gulch and Meadowdale Beach Park in partnership with Snohomish County, the Brackett's Landing Foundation and Friends of Lund's Gulch.

OS-4: Acquire open space within urban areas to buffer and enhance the built environment.

Policy OS-4.1: Conduct an annual review of vacant and underdeveloped parcels within the city for potential acquisition of open space.

Policy OS-4.2: Preserve open space corridors and trail linkages between parks, neighborhoods, schools and commercial centers. Where possible, acquire key linkages between parks and trail segments to create connected trail system.

OS-5: Provide passive recreational opportunities in acquired natural areas.

Policy OS-5.1: Provide neighborhood access to natural areas with trailheads and parking, in accordance with Chapter 17 of the Lynnwood Municipal Code and ESA regulations.

Policy OS-5.2: Provide environmental educational opportunities in natural areas with interpretive signage, nature trails and overlooks.

OS-6: Work with Public Works and community volunteers in the enhancement of City-owned stormwater detention areas for passive community use.

Subgoal: Facilities and Programs

Provide facilities and programs that promote a balance of recreational opportunities.

Objectives:

FP-1: Identify and prioritize the need for new/upgraded facilities and programs on an annual basis.

Policy FP-1.1: Seek adequate funding and timely development of such facilities in accordance with the Annual Budget and Capital Facilities Plan.

Policy FP-1.2: Provide the minimum adopted level of service of 2 acres per 1000 persons for Special Use facilities.

Policy FP-1.3: Provide improvements to facilities that are cost-effective, durable, attractive and energy efficient.

Policy FP-1.4: Provide facilities that meet competitive playing standards and requirements for all age groups and recreational interests.

Policy FP-1.5: Continue to offer specialized programming for diverse community groups such as seniors, youth and teens, and preschool.

FP-2: Complete phased development of Heritage Park by 2007, including renovation of all the historic structures, and develop heritage programming of park.
Policy FP-2.1: Work with the community to provide information to interpret the history of the Lynnwood/Alderwood Manor area, including historical displays, programs, interpretive signage and expansion of the transportation museum in the Wickers Building.

Policy FP-2.2: Work with Snohomish County Tourism Bureau to facilitate visitor information services.

Policy FP-2.3: Work with the Alderwood Manor Heritage Association on a park docent program and historical programming within the park.

Policy FP-2.4: Work with the Sno-Isle Genealogical Society to provide a community genealogical library in the Humble House.

Policy FP-2.5: Work with the Car 55 Restoration Committee to complete renovation of Interurban Car 55.

Policy FP-2.6: Work with Snohomish County Master Gardeners to develop demonstration gardens.


FP-3: Renovate the existing Recreation Center and construct a new multipurpose community center that will provide for recreational, cultural, civic and leisure activities to serve varied age groups and community interests.

Policy FP-3.1: Consider development of a Metropolitan Park District as a strategy to achieve a property tax levy to fund site acquisition, development and operations of a new community center and renovation of the existing recreation center. Take levy to voters in the fall of 2008.

Policy FP-3.2: Select and acquire property for new Community Center.

FP-4: Develop a master plan for Wilcox Park, Scriber Lake Park and the adjoining School District property, reflecting how these areas can be connected for pedestrian access and related activities.

FP-5: Participate in the planning and design of a regional performing arts facility.

Subgoal: Trail System

Provide a connecting system of trails for recreational, commuter and general circulation purposes.

Objectives:

T-1: With other City departments, develop a Non-Motorized Transportation Plan and Trails Master Plan that links parks, schools, community facilities, commercial centers, neighborhoods and adjacent regional trail systems.

Policy T-1.1: Work with other jurisdictions to provide a continuous regional trail network.
T-2: Develop additional trails outside of parks to meet the adopted minimum level of service.

Policy T-2.1: Provide the adopted minimum level of service standard of 0.25 miles/1000 population for trails outside parks.

Policy T-2.2: Design and construct trails to required standards to serve a variety of users at varying skill levels.

Policy T-2.4: Include bicycle lanes when City streets are being reconstructed or built, and add bike routes to existing City streets, where feasible.

Policy T-2.5: Require new subdivisions to provide access to parks, trails and school sites.

Policy T-2.6: Encourage public and private funding for the development of trails.

T-3: Plan and construct the northward extension of the Scriber Creek Trail to generally follow the creek route, from Scriber Lake Park north to the Meadowdale area and Lund's Gulch.

T-4: Provide improvements to the Interurban Trail to include trailheads, enhanced landscaping, signage and historic markers.

Policy T-4.1: Support interjurisdictional efforts to provide consistent and aesthetic improvements along the length of the Interurban Trail.

Policy T-4.2: Promote trail safety through signage and educational activities for pedestrians and bicyclists.

T-5: Construct Interurban Trail pedestrian bridge at 44th Ave., to complete “missing link” in Interurban Trail between 40th Ave. and 44th Ave.

T-6: Coordinate completion of South Lund’s Gulch Trail with Snohomish County, Brackett’s Landing Foundation and volunteers. Trail is planned to cross Lund’s Gulch Creek and connect with existing Meadowdale Beach Park trail, giving Lynnwood residents access to Lund’s Gulch open space and a walkable connection to Puget Sound.

Subgoal: Activity Centers

Ensure that parks and open space are included as part of the land use mix in the activity centers’ master plans.

Objectives:

AC-1: Work with Community Development to identify parks and open space sites, related improvements, and implementation strategies for the City Activity Centers and City Center plans, 2007-2011.

AC-2: Establish park and open space guidelines and achieve revised level of service standards for public and private improvements in the City Center.
Subgoal: Interjurisdictional Coordination

Coordinate parks, open space and facility planning and development with appropriate jurisdictions and agencies for mutually beneficial partnerships.

Objectives:

IC-1: Partner with Edmonds School District to improve selected existing school recreation sites for shared school/park use.

Policy IC-1.1: Work with other agencies to provide adequate recreational facilities for community use.

IC-2: Work closely with service providers and other local private and non-profit organizations in order to meet the diverse program and special events needs of the community.

IC-3: Pursue cooperative planning efforts with Snohomish County in the urban growth area to provide parks and open space in future annexation areas.

Subgoal: Facilities Management

Manage and maintain parks, open space and recreation facilities to optimize use and protect public investment.

Objectives:

FM-1: Continue a regular schedule for maintenance of parks, facilities and open space, and revise annually.

Policy FM-1.1: Maintain and upgrade existing parks and facilities for the safety, comfort and satisfaction of park users.

Policy FM-1.2: Ensure that adequate funding and staff are available for management and maintenance of parks, facilities and open space.

Policy FM-1.3: Promote interjurisdictional operations of parks and facilities.

Policy FM-1.4: Advise the City Council and other City boards and commissions on a regular basis about facility management issues.

Policy FM-1.5: Update staff training in playground safety standards and play equipment inspection.

FM-2: Coordinate the operations and maintenance of Heritage Park with community groups, including operations of the Visitor Information Center, Alderwood Manor Heritage Cottage, Sno-Isle Genealogical Library, heritage programming and demonstration gardens.

Policy FM-2.1: Work with non-profit organizations and other community volunteers on parks, trails and open space service projects through the "City Stewards" volunteer program.
FM-3: Continue to implement City Pesticide and Fertilizer Use Policy within the City on public properties, including posting of areas to be treated in accordance with state and local requirements.

Subgoal: Monitoring and Evaluation

Monitor, evaluate and update parks, recreation facilities and open space to ensure balanced, efficient and cost-effective programs.

Objectives:

ME-1: Update parks, facilities and programs in accordance with public input and survey results.

Policy ME-1.1: Encourage community input by providing opportunities for public involvement in park, recreation and open space planning.

ME-2: Annually update the Parks, Recreation and Open Space Element of the Comprehensive Plan, in accordance with State Interagency Committee for Outdoor Recreation (IAC) guidelines.

ME-3: Continue public information program to increase public awareness of the City’s parks, recreation and open space system.
**Meadowdale Beach Park**

**Lund's Gulch Open Space**

**Meadowdale Playfields**

**Meadowdale Park Open Space**

**Spruce Park**

**Future Neighborhood Park**

**Maple Mini Park**

**Pioneer Park**

**Lynnwood Athletic Complex**

**North Lynnwood Park**

**Mesika Trail**

**Veterans Park Heritage Park**

**Scriber Creek Park Mini Park at Spragues Pond**

**Scriber Lake Park**

**South Lynnwood Park**

**Gold Park Lynnwood Municipal Golf Course**

**Daleway Park**

**Future Neighborhood Park**

**Future Mini Park**

**Skate Park**

**Lynndale Park Open Space**

**Hall Lake**

**Puget Sound**

**Mountlake Terrace Open Space**

**Open Space**

**Future Parks**

**Parks and Recreation Facilities**

**County Park**

**Open Space**

**Trails**

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Map designed by TJF; last updated 4/19/06 by KDM 

G:\2002\Parks maps\parks.apr
Staff Report:

5-year Implementation Program Update

File: 2007CPL0004

Applicant:

Dept. of Community Development
Contacts: Paul Krauss, Director
Ron Hough, Planning Manager

Introduction:

Measurable objectives throughout the Comprehensive Plan are brought together in the 5-year Implementation Program, which is contained in the Implementation Element of the Plan. The program matrix pertains primarily to the Departments of Public Works, Community Development, and Parks, Recreation and Cultural Arts.

The 5-year Implementation Program must be revised annually. Objectives that were met last year will be removed and new ones added. Tasks that were not completed may be rescheduled.

Process:

- The Commission will review the attached matrix and its proposed amendments.
- Ask questions and discuss with staff at a work session.
- A public hearing will be held in June, during which the Commission will accept public comments.
- Forward recommendations to the City Council following the public hearing.
- The Council will conduct its own work sessions, followed by a public hearing in August or September leading to adoption of this year’s amendments.

Recommendations:

- Review the proposed amendments prior to the meeting.
- Ask questions of staff during the work session.
- Suggest changes, additions or modifications, as appropriate.

Attachment:

- Proposed changes to the 5-year Implementation Program matrix.
### Lynnwood Comprehensive Plan

**Five-year Implementation Program**

<table>
<thead>
<tr>
<th>Obj. or Policy</th>
<th>Activities</th>
<th>Completion Targets</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Public Works Department</strong></td>
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<tr>
<td>T-7</td>
<td>Complete Intelligent Transportation System (ITS) including Transp. Mgmt.</td>
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<td></td>
<td>Center (TMC) and field infrastructure.</td>
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<tr>
<td>T-13</td>
<td>Work with transit providers for procedures for transit signal priority.</td>
<td>ongoing</td>
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<tr>
<td>T-16</td>
<td>Develop an integrated transportation comprehensive plan, including non-</td>
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<td></td>
<td>motorized elements.</td>
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<tr>
<td>T-21</td>
<td>Review &amp; revise the Level of Service (LOS) standard &amp; methodology.</td>
<td></td>
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<tr>
<td>T-33</td>
<td>Est. ongoing condition assessments and funding plans for transp.-related</td>
<td></td>
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<tr>
<td></td>
<td>programs (streets, walks, signals, etc.)</td>
<td></td>
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<tr>
<td>T-36</td>
<td>Schedule and funding plan for City Center infra. projects. Implement Plan</td>
<td></td>
</tr>
<tr>
<td>I-1.4</td>
<td>Assure development regulations are in compliance with environmental regs.</td>
<td>ongoing</td>
</tr>
<tr>
<td>Task</td>
<td>Implement development permitting assessment recommendations.</td>
<td></td>
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<tr>
<td>Task</td>
<td>Develop a financial tracking system for capital projects for use citywide.</td>
<td>Ongoing</td>
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<tr>
<td></td>
<td><strong>Community Development</strong></td>
<td></td>
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<tr>
<td>LU-2</td>
<td>Update land use regulations for development in mixed-use districts.</td>
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<tr>
<td>LU-11</td>
<td>Schedule additional work to be done to complete the Park Central Plan</td>
<td></td>
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<tr>
<td>LU-14</td>
<td>Review development and aesthetic qualities of the SR 99 corridor and a</td>
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<td></td>
<td>course of action to improve the area.</td>
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<tr>
<td>LU-15</td>
<td>Submit a proposal for improvement plan for the 196th Street corridor.</td>
<td></td>
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<tr>
<td>LU-29</td>
<td>Continue to participate in MUGA process and reach agreement.</td>
<td></td>
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<tr>
<td>H-2</td>
<td>Provide housing opportunities responsive to market needs.</td>
<td>ongoing</td>
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<tr>
<td>H-8</td>
<td>Develop an awareness program for housing programs.</td>
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<tr>
<td>I-3.3</td>
<td>Study west side of SR-99 between 180th and 186th to determine needs and</td>
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<td></td>
<td>propose a redevelopment plan.</td>
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<tr>
<td>Obj. or Policy</td>
<td>Activities</td>
<td>2007</td>
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<tr>
<td><strong>Parks &amp; Recreation</strong></td>
<td></td>
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<tr>
<td>P-1</td>
<td>Acquire Core park land in the city.</td>
<td></td>
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<tr>
<td>P-2</td>
<td>Acquire park land in the UGA for future development.</td>
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<tr>
<td>P-4</td>
<td>Plan and develop new parks and renovate existing parks.</td>
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<tr>
<td>P-5</td>
<td>Plan and develop Tutmark Hill community park in the UGA.</td>
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<tr>
<td>P-6</td>
<td>Begin first phase of Scriber Lake Park renovation.</td>
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<tr>
<td>P-7</td>
<td>Develop Stadler Ridge and Rowe neighborhood parks.</td>
<td></td>
</tr>
<tr>
<td>P-8</td>
<td>Plan and develop Tutmark Hill community park in the UGA.</td>
<td></td>
</tr>
<tr>
<td>OS-1</td>
<td>Acquire open space properties in Lund's Gulch, Swamp Creek, and Scriber Creek watersheds.</td>
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<tr>
<td>OS-5</td>
<td>Provide passive rec. opportunities in acquired natural areas.</td>
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<tr>
<td>FP-2</td>
<td>Complete Heritage Park and renovation of all historic structures.</td>
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<tr>
<td>FP-3</td>
<td>Renovate existing rec. center and construct multi-purpose comm. center.</td>
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<tr>
<td>T-1</td>
<td>Develop Non-motorized Transportation Plan and Trails Master Plan.</td>
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<tr>
<td>T-2</td>
<td>Develop additional trails outside parks.</td>
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<tr>
<td>T-3</td>
<td>Plan for the northward extension of Scriber Creek Trail.</td>
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<tr>
<td>T-4</td>
<td>Provide improvements to Interurban Trail.</td>
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<tr>
<td>T-5</td>
<td>Design and construct Interurban Trail bridge at 44th Ave., and complete trail between 40th Ave. and 44th Ave.</td>
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<tr>
<td>T-6</td>
<td>Complete South Lund's Gulch Trail to connect to Meadowdale Beach Trail.</td>
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<tr>
<td>AC-1</td>
<td>Work toward acquisition of City Center park sites.</td>
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<tr>
<td>IC-1</td>
<td>Partner with Edmonds School District to improve selected school recreation areas.</td>
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<tr>
<td>ME-2</td>
<td>Update Parks &amp; Recreation Element of the Comprehensive Plan.</td>
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<td>ME-3</td>
<td>Continue public information program to increase public awareness.</td>
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Deleted: P-3
Deleted: Acquire Tutmark Hill properties for community park in UGA.
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Implementation - 2
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<thead>
<tr>
<th>Obj. or Policy</th>
<th>Activities</th>
<th>Completion Targets</th>
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<tbody>
<tr>
<td><strong>Unassigned Projects</strong></td>
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<tr>
<td>LU-18</td>
<td>Establish the purpose and function of neighborhood planning areas.</td>
<td>2007</td>
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<tr>
<td>LU-19</td>
<td>Establish neighborhood planning boundaries.</td>
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<td>LU-20</td>
<td>Develop sample by-laws and procedures for neighborhood planning organizations.</td>
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<td>LU-21</td>
<td>Begin two pilot neighborhood planning organizations.</td>
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<tr>
<td>LU-22</td>
<td>Prepare socio-economic profile and survey of housing conditions for the two pilot neighborhoods.</td>
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<tr>
<td>LU-23</td>
<td>Prepare neighborhood renewal plans for the pilot neighborhoods.</td>
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<tr>
<td>H-1</td>
<td>Establish a citywide program for neighborhood preservation.</td>
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</table>
## Lynnwood Planning Commission
### Meeting of April 26, 2007

### Staff Report

**Agenda Item: H-1**

### Upcoming Commission Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Public Hearing:</th>
<th>Work Session:</th>
<th>Information:</th>
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<tbody>
<tr>
<td><strong>April 26:</strong></td>
<td>None Scheduled</td>
<td>Plan Amendments:</td>
<td>Briefing: Energy Element</td>
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<td>- Parks &amp; Recreation Element</td>
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<td>- 5-year Implementation Program</td>
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<td><strong>May 10:</strong></td>
<td>None Scheduled</td>
<td>Plan Amendments:</td>
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<td>- Mobile Home Park Zone</td>
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<td>- MUGA Amendments</td>
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<td>- Royalwood Mobile Home Park</td>
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<td><strong>May 24:</strong></td>
<td>None Scheduled</td>
<td>Plan Amendments:</td>
<td></td>
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<td>- City Center Amendments</td>
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<td>- Mobile Home Park Zone (Plan &amp; Zone)</td>
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<td>- MUGA Amendments</td>
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<td><strong>June 14:</strong></td>
<td>Plan Amendments – Part 1</td>
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<td>- Royalwood Mobile Home Park</td>
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<td>- Mobile Home Park Zone (Plan &amp; Zone)</td>
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<td>- Parks &amp; Recreation Element Update</td>
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<td></td>
<td>- 5-year Implementation Program</td>
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<td><strong>June 28:</strong></td>
<td>Plan Amendments – Part 2</td>
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<td>- MUGA Amendments</td>
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<td>- City Center Plan Amendments</td>
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<td>- Continuation of unfinished testimony</td>
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<td><strong>Business:</strong></td>
<td>Plan Amendments – Recommendations</td>
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