LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
December 4, 2013

10. Call to Order – The meeting was called to order at 7:05pm.

20. Roll Call

Boardmember Aldrich
Boardmember Bluford
Boardmember Cheek
Boardmember Gilbertson
Boardmember Hildebrandt
Boardmember Megill
Boardmember Swan

Councilmember Smith
Director Sordel
Parks Planner Cowan
Administrative Assistant Flesher
Councilmember AuBuchon


40. Written Communications – None.

50. Public Comments – None.

60. Comments from Boardmembers.

Boardmember Bluford was pleased to see that City Council passed the Golf Course Management contract. He thanked Director Sordel for his hard work.

Boardmembers Gilbertson and Aldrich agreed.

Boardmember Hildebrandt agreed and is hopeful that the management contract will improve the financial situation at the Golf Course.

Boardmember Aldrich noted that parks make up a third of the City of Stockholm.

70. Resolutions and Other Business.

70.1 Veterans Park Master Plan Proposal, VFW Post 1040.

Martin Spani, VFW Post 1040 Commander, explained that the features in the park were installed to honor veterans and to use as educational tools for local schools. He described the existing features at the park. Two proposed Eagle Scout projects include a Korean War Memorial and a Desert Storm/Iraq/Afghanistan war map. A proposed future memorial will be dedicated to female veterans.

Boardmember Aldrich noted that, in the past, the Board had asked for a long-range plan for the park. There are no current plans beyond those listed above.

Korean War Memorial – Eagle Scout Proposal. Art Winton plans to fundraise to build an archway monument to complement the Liberty Tree Monument dedicated to Korean War veterans currently in the park. He will also improve landscaping in the area. The purpose is to honor fallen Korean War veterans and bring more awareness to the war.

Desert Storm War Map – Eagle Scout Project. Jake Hildebrand plans to install a framed map of the Desert Storm/Iraq/Afghanistan war. Parks Planner Cowan suggested that
the map height be lower than others in the park, to make it visible to those in wheelchairs.

*Boardmember Gilbertson, seconded by Boardmember Hildebrandt, moved to approve both projects. Approved unanimously.*

Director Sordel indicated that the City could help advertise the fundraising for these projects. His staff will contact the scouts. Boardmember Swan suggested utilizing social media to help raise funds.

Parks Planner Cowan mentioned that another Eagle Scout project, not related to Veterans Park, will involve the installation of a picnic table along the Interurban Trail.

### 70.2 Parks & Rec Comprehensive Plan Discussion.

The Board discussed and commented on the following undeveloped future parks:

**Mini Park (188th St SW):**
- It’s a busy street to cross
- There is no parking on either side of the street
- There are a lot of apartments to the northeast
- We should work with the neighbors to determine what they want in a park
- Boardmember Hildebrandt asked about the median income of the neighborhood, and how this might affect what is wanted/needed in the park

**Rowe Park (64th Ave W):**
- Master Plan completed in 2004; honored the family who lived on the property
- Estimated construction cost of $600,000 (in 2004)
- Across the street from a church and an assisted living facility
- It has been suggested that the park include features appropriate for disabled individuals
- Need many benches
- Braille signs
- A deaf child lives nearby
- Street parking
- Not on bus line
- Eligible for state grant funds

**Doc Hageman Park (178th St SW):**
- Master Plan completed in 2009
- Very underserved area of Snohomish County
- City-owned property
- Not in Lynnwood city limits
- Neighbors anxious for park development
- Awarded a state grant; could not provide City match
- Was to be annexed into City
- Partner with Snohomish County to develop?
- Reluctance to spend money on a park outside Lynnwood city limits

The Board discussed Capital Facilities Plan projects. Boardmember Hildebrandt suggested that it is difficult to provide priorities without knowing more information
about the service areas, etc. Director Sordel suggested waiting until we’re further along in the comprehensive plan process before ranking project priorities.

Boardmember Gilbertson asked if the department had ongoing dedicated funds for park improvements and development. Director Sordel responded that it did not. Staff has proposed general park renovation funds for years, which could be funded with REET funds; funding has not been approved.

The Board discussed the statistically valid citizen survey that will be one of the next steps in the comprehensive plan process.

Boardmember Gilbertson suggested a Recreation Center lobby display about the comprehensive plan process. It could also be displayed at the library.

Boardmember Swan suggested utilizing social media to get the millennials involved.

70.3 January Meeting Schedule. The Board will meet on January 8.

80. Staff Reports.

- Bicycle Infrastructure Plan – Verdant Grant Application. Verdant is expected to make a decision in January. Director Sordel is excited about this opportunity, which could set a precedent in terms of funding of infrastructure.

- Golf Course Management Contract. City Council approved the agreement on November 25. Premier has already begun work on the transition. Director Sordel is looking forward to working with them.

- Meadowdale Athletic Complex. Council is reviewing a midbiennium request for design monies.

- Midbiennium Adjustment Requests. Director Sordel reviewed the department’s requests.

- Director Sordel reported that Park Superintendent Colinas retired on November 27.

- The Farmers Market will open June 26, 2014 at Wilcox Park.

- The Celebrate! event will be held on Saturday, July 19.

- The City is anticipated to qualify for the Well City award, which will save the city 2% on its healthcare costs.

90. Messages from the City Council. Councilmember Smith remarked that his term would end at the end of 2013. He has enjoyed being part of the Parks & Recreation Board. He thanked the Boardmembers for their service and their input to staff and City Council. Lynnwood has an amazing system of neighborhood parks – jewels in the City. The City is poised to do great things.

Councilmember AuBuchon noted that LMC requires that City Council meet with the Boards and Commissions each year. It also allows for joint meetings, which might be appropriate for large projects. Director Sordel reported that there would be a joint meeting on the department’s budget in 2014.

100. Adjournment – The meeting was adjourned at 9:18 p.m.