

**CITY OF LYNNWOOD**  
**HISTORICAL COMMISSION MEETING MINUTES**  
May 18, 2006

**A. CALL TO ORDER AT 7:05 PM**

**HISTORICAL COMMISSION**

Present: Chair Little  
Commissioner Sather  
Commissioner Tupua  
Commissioner Reed

Staff: Senior Planner Rivera  
Council Member Ross

**B. APPROVAL OF THE MINUTES OF THE MAY 18, 2006 COMMISSION MEETING**

Commissioner Sather made a motion to approve the minutes with a correction to the agenda date. Commissioner Tupua seconded the motion. Minutes were approved.

**C. CITIZEN COMMENTS**

No citizens were present at the meeting.

**D. INFORMATION ITEM**

Council member Ross gave a report on the reading of the Proclamation at the Council meeting and the presenting of the Certificate of Recognition. Both events went well. The Arnesons will be invited to the Historical Commission meetings.

**E. WORK SESSION**

***1. May Special Recognition Event***

Parks and Recreation has commented that they do not wish to now co-partner with the Historical Commission in June due to a lack of resources. The Commission discussed the fact that it may be possible to have an event around September when a plaque is placed on the Wickers Building at Heritage Park.

***2. Historic Recognition Plaques***

Kolby Korshaven is still preparing line drawings for Scriber Bridge and the Wicker building (small drawing). He will try to have them ready by the end of June. Different types of font were discussed for the plaque. The consensus was use of Times New Roman with small and large letters for the text and large letters for the title. Once the design is approved, the drawings will be sent to brass manufacturers and bids taken. An alternate of a zinc plaque was presented which could be an option if the brass is too costly. The Commission preferred to have the Scriber Bridge plaque placed on a large rock rather than a pedestal. Gloria will submit a budget request for plaques for the next two years.

### ***3. Survey RFP***

The text of the Survey RFP was reviewed with changes made in the dates to correspond to future meetings by the end of December. Gloria requested recommendations of names of possible proposers. Commissioner Sather made a motion to accept the RFP as corrected. Commissioner Reed seconded the motion. Motion approved. The RFP's will be issued on May 25<sup>th</sup> with a return date of June 9<sup>th</sup> to allow distribution to the Commission members prior to the June 15<sup>th</sup> meeting.

### ***4. Scope and Rules***

The draft of the scope and rules need to be reviewed by the City Attorney and will be presented at the next Commission meeting.

### ***5. Manor Hardware***

Gloria spoke with the owner of the Manor Hardware property. He is getting ready to submit architectural plans for the renovation of the property.

### ***6. Miscellaneous***

A project was raised of a possible reconstruction at Heritage Park of the old barbershop that was at 3600 196<sup>th</sup> St. that could be used as a coffee shop on the site. The Swartz house on 196<sup>th</sup> and 72<sup>nd</sup> Ave was discussed. There is concern that a new adjacent development may detract from its character. There may be a developer's agreement on file designed to protect the house. Ruth Ross expressed a need to have a document presented for the Council regarding revision of codes that take into consideration historical character and asked Gloria to prepare a document for her. In addition the Historical Preservation Code needs to be amended to include on the Lynnwood Register of Historic Landmarks, any structure that is in Lynnwood that is on a National, State, or County Register. Commissioner Sather made a motion to proceed with the process to amend the Historical Preservation Code. Commissioner Reed seconded the motion. Motion approved.

## **E. AGENDA ITEMS FOR NEXT MEETING**

- Minutes
- Scope and Rules
- Plaques
- Review of Survey RFP's.

## **F. ADJOURNMENT**

The meeting adjourned at 8:25 P.M.