

CITY OF LYNNWOOD
HISTORICAL COMMISSION MEETING MINUTES
July 21, 2005

A. CALL TO ORDER AT 7:03 PM

HISTORICAL COMMISSION

Chair Sather
Commissioner Little
Commissioner Tupua
Commissioner Reed

City Council Member Ross
Community Development Director Cutts
Senior Planner Rivera

B. APPROVAL OR CORRECTION OF THE MINUTES OF THE May 17, 2005, MEETING

Discussion whether the oral history is that of the City of Lynnwood or the people of the City of Lynnwood. Commissioner Little made a motion to approve the minutes of May 17, 2005. Commissioner Tupua seconded the motion. Minutes were approved.

C. CITIZEN COMMENTS

No citizens were present.

D. WORK SESSION

1. 2005-2006 Work Program

Community Development Director Cutts presented a draft of a work plan for 2005-2006 reflects earlier conversations at Commission meetings. The members went through the work plan and made the following changes.

- *Item 1 – Commission Work Program* - no changes.
- *Item 2 – Register of Historic Landmarks* - - no changes.
- *Item 3– Historic Landmark Plaques* - no changes.
- *Item 4 – Historic Preservation Recognition Event* - no changes.
- *Item 5 – Historic Resource Survey*
Discussion was had regarding how long it would take to survey the 26 sites and whether it could be finished in 6 months after Council budget approval. Darryl's list had 46 items some of which may be outside the City. The Commissioners will look at the list before the next meeting and determine which should be prioritized. Possible considerations are location and age (over 50 years).
- *Item 6 – Historic Resource Criteria*
Discussion was had regarding the difference between "recognition" and "preservation." It was determined that criteria would need to be establish

which entails definitions for each and whether a project fell into either category. The criteria would need to be established before the historic resource survey could be conducted. Commissioner Little believed she had a list of criteria which she will make available before the next meeting to the members. The Commission will work on the definitions and criteria in their next meetings with a deadline date for their establishment of October 20th. The Commission was assigned the responsibility for this project.

- *Item 7 – Historical Preservation Program* - no changes.
- *Item 8 – 2006 Biennial Report to City Council*- no changes with exception of typo.
- *Item 9– Heritage Park/Historical Resource Storage and Display*
- It was determined that this was an on-going project.
- *Item 10 – Snohomish County Certified Local Government Interlocal (CLG) Agreement*
- Discussion was had regarding the timing of this project. Being certified as a CLG would be of benefit to a proposed project. Contacts will be made with the County to work on this project. The project will be reprioritized and the date changed. Commissioner Little and Gloria were assigned to the project.

E. INFORMATION ITEMS

1. Council Revisit of the Budget

Discussion was had on what items were previously presented to the Council that will be presented again this year. One item was for \$10,000 to \$11,000 for the historic survey. The second item was a \$7,200 request for the plaques.

2 Addition of Structures to the Register

Discussion was had on the addition of other structures in addition to Manor Hardware to the register that will be based off the priorities for the survey. Keeler's Corner was discussed as an addition since it is on the National List. Discussion was also had of the inclusion of the Scriber Creek Bridge on the Washington State Historical listing and that there had been a problem with the completion of the form. It was noted that the book notes for the earlier Lynnwood history book are archived with the City. Advertising or publishing articles about the listing and the benefits of listing will be explored in the Heritage Newsletter, the Enterprise, and the Herald.

F. AGENDA ITEMS FOR NEXT MEETING

- Minutes
- 2005-2006 Work Program (following revisions by staff of Commission comments)
- Prioritization of Projects for the survey
- Establishment of Preservation/Recognition definitions and criteria

G. ADJOURNMENT

The meeting adjourned at approximately 8:30 PM.