



**CITY OF LYNNWOOD HISTORY & HERITAGE BOARD
AGENDA**

3:00 – 5:30PM, TUESDAY, DECEMBER 13, 2016

WICKER’S BUILDING & SUPERINTENDENT’S COTTAGE, HERITAGE PARK

10. CALL TO ORDER

20. ROLL CALL

	Vacant	Elizabeth Lunsford, Arts Commission
	Steve LaFond, Position #2, Chair	TBD, Diversity Commission
	Vacant, Position #3	Christopher Bluford, Parks Board
	Vacant, Position #4	TBD, Planning Commission
	Jeanne Rogers, Position #5, COL Docent	Sarah Olson, Deputy Parks Director
	Gary Ottman, Position #6, SIGS	Fred Wong, Community Programs Coordinator
	Cheri Ryan, Position #7, AMHA, Vice Chair	Gloria Rivera, Senior Planner
		Eric Peterson, Park Operations Superintendent
	Shirley Sutton, Council Liaison	Paul Krauss, Community Development Director

30. APPROVAL OF MINUTES – October 11, 2016

40. BOARD MEMBER & COMMITTEE REPORTS

50. COUNCIL LIAISON REPORT

60. CITIZEN COMMENTS

Possible Guests: Chris Szarek, DeLories Vaughn, Nick Coelho, Zabine Van Ness

70. STAFF REPORT

80. BUSINESS ITEMS

80.1 Officers - Election	15 min
80.2 Meetings - Schedule	10 min
80.3 History & Heritage Day Tours – Schedule / Details	10 min
80.4 Traffic Signal Boxes	10 min
80.5 2017-18 plan	30 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:

February 14, 2017 – Regular Meeting @ Wickers & LAMHA, 3:00pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.

Lynnwood History & Heritage Board

Future Business Items and Events Calendar

Revised 12/9/2016

Meetings: 2nd Tuesday of Even Months from 3:00 – 5:30pm

3-4 Heritage Park Partners, 4-5:30 History & Heritage Board

MEETING DATE	Time	LOCATION	ITEM
February 14 (reg meeting)	3 – 5:30pm	LAMHA	
April 11 (reg meeting)	3 – 5:30pm	LAMHA	
June 13 (reg meeting)	3 – 5:30pm	LAMHA	
August 8 (reg meeting)	3 – 5:30pm	LAMHA	
October 10 (reg meeting)	3 – 5:30pm	LAMHA	
December 12 (reg meeting)	3 – 5:30pm	LAMHA	Election of Officers for 2018 2018 Meeting Date Selection
June ?	11am-3pm	Heritage Park	History & Heritage Day Tours
July ?	11am-3pm	Heritage Park	History & Heritage Day Tours
August ?	11am-3pm	Heritage Park	History & Heritage Day Tours
September ?	11am-3pm	Heritage Park	History & Heritage Day Tours

Future Items:

- Sound Transit Art Selection
- Historic Register



**CITY OF LYNNWOOD HISTORY & HERITAGE BOARD
MINUTES**

4 – 5:30PM, TUESDAY, OCTOBER 11, 2016

WICKER’S BUILDING & SUPERINTENDENT’S COTTAGE, HERITAGE PARK

10. CALL TO ORDER – Meeting called to order at 4:05pm

20. ROLL CALL

	Vacant	x	Elizabeth Lunsford, Arts Commission
x	Steve LaFond, Chair		TBD, Diversity Commission
	Vacant, Position #3		TBD, Parks Board
	Vacant, Position #4		TBD, Planning Commission
	Jeanne Rogers, COL Docent	x	Sarah Olson, Deputy Parks Director
x	Gary Ottman, SIGS	x	Fred Wong, Community Programs Coordinator
x	Cheri Ryan, LAMHA, Vice Chair	x	Gloria Rivera, Senior Planner
	Shirley Sutton, Council Liaison	x	Eric Peterson, Park Operations Superintendent

30. APPROVAL OF MINUTES – August 9, 2016: Vice Chair Ryan motioned to approve the minutes, seconded by Chair LaFond, motion approved.

40. BOARD MEMBER & COMMITTEE REPORTS

Member Ottman showcased a postcard replica of the quilt on display at Humble House which are available for purchase. He shared that the City provided SIGS a grant to reprint the SIGS coloring book. VC Ryan announced two upcoming LAMHA events, program with historian Paula Becker on Oct 22 at the Senior Center, and Holiday Open House on Dec 4 at Heritage Park. M Lunsford updated us about CityCenter Apartments, and the Mayor’s budget presentation.

50. COUNCIL LIAISON REPORT – none provided

60. CITIZEN COMMENTS

DeLories Vaughn introduced herself as a resident of Lynnwood since 1999 and potentially interested in serving on the Board.

Zabine van Ness provided a status update on the forthcoming Northwest Veterans Museum to Heritage Park.

70. STAFF REPORT

Coordinator Wong reminded members to sign up for Peter Kageyama’s “For the Love of Lynnwood” workshop on Nov 3. Tiffany Villigan has resigned from the Board on Oct 10.

Senior Planner Rivera discussed SEPA review for 196th St widening, and historical street signs.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



Superintendent Peterson talked about holiday lights, major tree pruning at Heritage Park, leveling concrete pads near buildings, and comprehensive cleaning of the trolley. M Ottman inquired about the timeline to finish the water tower (or even a mock one).

Staff will plan to ask Council to proclaim May 2017 Historic Preservation month.

80. BUSINESS ITEMS

80.1 Board Ordinance & By-Laws Changes re: Membership

The By-Laws and LMC ordinance for History & Heritage Board were discussed with recommendations for changes: update “ex-officio” to “partner,” members, update to a consistent term for members to three years, and update AMHA to LAMHA. VC Ryan moved to recommend these changes as presented, Chair LaFond seconded, motion carried. Staff will submit these recommendations to the City Council for discussion and approval.

80.2 Forming Committees

Ryan moved to form an Interurban Trail Committee, Chair LaFond seconded, Vote: 2 yeas, 1 nay. VC Ryan moved to form a Program & Event Committee, Chair LaFond seconded, Vote: 2 yeas, 1 nay.

80.3 Traffic Signal Boxes

Coordinator Wong shared an updated map showing signal box locations and matrix of member comments on potential historical references. Mr. Wong also shared the art work selected by the Arts Commission for the street side of the signal boxes located at 40th Ave W and Alderwood Mall Blvd. Board discussed possible historical images for the trail side. Vice Chair Ryan offered to share photos from the Interurban history book.

80.4 Lego Project

Coordinator Wong contacted the Lego Store at Alderwood Mall, and got some contacts for Lego artists in the Puget Sound area.

80.5 Senior Center Exhibit Space

Coordinator Wong shared with the board that there is an opportunity to exhibit historical photos at the Senior Center. VC Ryan moved to form an Ad Hoc Committee with herself and Art Commissioner Lunsford, Chair LaFond seconded, motion carried.

80.6 Budget Report

Deputy Olson updated on the City’s biennial budget process and what was included in the Mayor’s preliminary budget proposal, and specifically the Healthy Communities request. Chair LaFond and Vice Chair Ryan agreed to work together to craft a budget advocacy statement. VC Ryan made a motion endorsing Chair LaFond to speak to the Council as a representative of the Board; seconded by Chair LaFond; motion carried.

90. FUTURE BUSINESS - none

100. ADJOURNMENT – meeting adjourned at 5:38pm.

Memorandum

DATE: December 9, 2016

TO: History & Heritage Board

FROM: PRCA Deputy Dir. Sarah Olson & Comm. Prog. Coord. Fred Wong

RE: Staff Report

Program & Project Updates

Board Member Recruitment

We are actively recruiting for a new board members to fill two vacant positions. Please encourage your friends and neighbors to consider [applying](#).

Sound Transit Art (STart) Program

Artist selection panels will likely meet in Jan 2017.

Signal Box Wrap Project

We are very close to a final design incorporating a painting of the bicycle theme, and historical photos of the interurban car for the boxes at Alderwood Mall Blvd and 40th.

Senior Center Historical Exhibit

M Lunsford has printed historical photos of the Demonstration Farm for the exhibit. She is working on interpretative text. Install will likely be Jan 2017.

For the Love of Lynnwood

On Nov 3, Peter Kageyama led a workshop with city staff, and a workshop with community members. The main idea he left us with is to partner with and empower “co-creators” in the city who are passionate about bringing fun and the unexpected. He emphasized small projects that bring a smile to people who experience them.

Stories

The community stories videos are in their final leg of editing. Soon to be posted online.

Love Your Block Mini-grants

We have awarded 8 grants: a block party, neighborhood emergency preparedness kits, decorated themed mail boxes on one street, neighborhood entrance beautification, adding pollinator friendly plants, disaster preparedness & response shed, little free library & AED, little free library, Acorn Apartments – beautify, improve safety & block watch.

Trader Joes

Trader Joes is interested in printing some historical photos to hang in their restrooms. They are seeking permission.

Budget

City Council approved 2017-18 budget on Nov 28.

Town and Gown aka Partner Lynnwood

EdCC has organized meetings to discuss more intentional partnerships with City of Lynnwood.
Facilitated by Andrew Ballard.

Lego Project

No News