



**CITY OF LYNNWOOD HISTORY & HERITAGE BOARD
AGENDA**

3:15 – 5:30PM, TUESDAY, OCTOBER 11, 2016

WICKER’S BUILDING & SUPERINTENDENT’S COTTAGE, HERITAGE PARK

10. CALL TO ORDER

20. ROLL CALL

	Tiffany Villigan, Position #1, Secretary	Elizabeth Lunsford, Arts Commission
	Steve LaFond, Position #2, Chair	TBD, Diversity Commission
	Vacant, Position #3	Christopher Bluford, Parks Board
	Vacant, Position #4	TBD, Planning Commission
	Jeanne Rogers, Position #5, COL Docent	Sarah Olson, Deputy Parks Director
	Gary Ottman, Position #6, SIGS	Fred Wong, Community Programs Coordinator
	Cheri Ryan, Position #7, AMHA, Vice Chair	Gloria Rivera, Senior Planner
		Eric Peterson, Park Operations Superintendent
	Shirley Sutton, Council Liaison	Paul Krauss, Community Development Director

30. APPROVAL OF MINUTES – August 9, 2016

40. BOARD MEMBER & COMMITTEE REPORTS

50. COUNCIL LIAISON REPORT

60. CITIZEN COMMENTS
Guest: Chris Szarek

70. STAFF REPORT

80. BUSINESS ITEMS

80.1 Board Ordinance & By-Laws Changes re: Membership	15 min
80.2 Forming Committees	20 min
80.3 Traffic Signal Boxes	15 min
80.4 Lego Project	10 min
80.5 Senior Center Exhibit Space	10 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:

December 13 – Regular Meeting @ Wickers & LAMHA, 3:15pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.

Lynnwood History & Heritage Board

Future Business Items and Events Calendar

Revised 10/7/2016

Meetings: 2nd Tuesday of Even Months from 3:15 – 5:30pm

MEETING DATE	Time	LOCATION	ITEM
October 19	7pm	City Hall	Budget presentation: PRCA dept. to City Council
October 22	10am – 2pm	Senior Center	LAMHA Program
November 3	5-6pm 6-9pm	Lynnwood Convention Center	Meet & Greet, Fingerfoods served “For the Love of Lynnwood” Workshop by Peter Kageyama, author of “For the Love of Cities” & “Love Where You Live” Ticket Registration (FREE)
November 7??	7pm	City Hall	Budget Hearing - City Council
November 11	11am??	Veterans Park	VFW Veterans Day Event
December 13 (reg meeting)	4 – 5:30pm	AMHA	Election of Officers for 2017 2017 Meeting Date Selection

Future Items:

- Sound Transit Art Selection
- Historic Register



**CITY OF LYNNWOOD HISTORY & HERITAGE BOARD
MINUTES
4 - 5:30PM, TUESDAY, AUGUST 9, 2016
SUPERINTENDENT'S COTTAGE, HERITAGE PARK**

10. CALL TO ORDER – 4:00 p.m.

20. ROLL CALL

x	Tiffany Villigan, Position #1, Secretary		Elizabeth Lunsford, Arts Commission
x	Steve LaFond, Position #2, Chair		TBD, Diversity Commission
	Vacant, Position #3		Christopher Bluford, Parks Board
	Vacant, Position #4		TBD, Planning Commission
	Jeanne Rogers, Position #5, COL Docent		Sarah Olson, Deputy Parks Director
x	Gary Ottman, Position #6, SIGS	x	Fred Wong, Community Programs Coordinator
x	Cheri Ryan, Position #7, AMHA, Vice Chair		Gloria Rivera, Senior Planner
		x	Eric Peterson, Park Operations Superintendent
x	Shirley Sutton, Council Liaison		Paul Krauss, Community Development Director

30. APPROVAL OF MINUTES – June 14, 2016: The minutes were approved as distributed.

40. BOARD MEMBER & COMMITTEE REPORTS:

- Vice Chair Ryan pointed out LAMHA’s new exhibit, “Now and Then: Lynnwood-Alderwood Manor.” She also reported that the park Open House on August 6 was well attended.
- Vice Chair Ryan asked again about putting a Little Free Library in Heritage Park. Superintendent Peterson said he’d prefer not having it in the park, but if one of the organizations wanted to have it in their own building, that would be fine.

50. COUNCIL LIAISON REPORT

- Councilmember Sutton attended the LAMHA picnic in July, where she met some children of pioneer families and toured the trolley.
- The city council is beginning to work on the budget for 2017-2018.
- Councilmember Sutton and Sergeant Langdon visited a number of neighborhood groups during National Night Out on August 2. She suggested that the History & Heritage Board do something for next year’s National Night Out that would let the community know about the park.
- The city is creating a task force based on the Love Thy Neighbor rally in July. The first meeting will be the second week in September; the public is invited to attend.

60. CITIZEN COMMENTS

- Zabine Van Ness introduced herself to the board. She moved to Lynnwood within the last year, and is part of the Unity Museum in the University District. She met with Mayor Smith, who suggested she help with getting the veterans museum up and running, given her background with the Unity Museum. Ms. Van Ness reported that the Veterans History Museum is hoping to be open at the Wickers building in November, and they’re beginning to recruit volunteers. She also talked about the potential for a

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“Pioneer Days” festival in Lynnwood, where local (e.g., Lynnwood, Edmonds, Everett) historical groups could set up booths, bands could perform, there could be historic activities, and period costumes. She said she would also be interested in joining the History & Heritage Board.

- Carol Gehrman, a volunteer at the Visitors Information Center, introduced herself. She asked Superintendent Peterson about dogs in the park. Superintendent Peterson told the board that if there are specific times that dogs are usually at the park, let him know and he'll have the code enforcement officer come out and keep an eye on the issue.

70. STAFF REPORT

- Superintendent Peterson told the board about the busy summer the Parks Department is having. A shooting at Spruce Park in July has required the Parks Department to create better sightlines in the park, and there was a community meeting with neighbors August 8. The Parks Department and the Lynnwood Police are working on other efforts to keep the city's parks safe, specifically from drugs, violence, and homeless camps. They have already moved 17 or 18 homeless camps out of city parks.
- Coordinator Wong attended National Night Out with Deputy Director Olson and went to a number of neighborhoods. Thursday (Aug. 4) was Shakespeare in the Park and Saturday (Aug. 6) was the Afrolatino Festival.

80. BUSINESS ITEMS

80.1 Strategic Planning/2017-18 Budget Priorities: Coordinator Wong and Deputy Director Olson presented the Heritage Plan to the city council and discussed how the city can help the park entities succeed. Coordinator Wong also informed the board about some opportunities that have come up that the board might like to take part in. One is the artwork at the Senior Center. The art committee at the Senior Center has dissolved and doesn't want to be responsible for the art on the walls of the Senior Center anymore. Coordinator Wong has talked with the Arts Commission about curating the space, but also thought the History & Heritage Board or the individual Heritage Park organizations could do something for the space, such as LAMHA putting up old exhibits.

80.2 Lego Project: Coordinator Wong investigated trolley-related Lego kits. There is also a Lego Ideas website (<http://ideas.lego.com>) where people can propose ideas for Lego kits, and if the idea gets 10,000 supporters, Lego will review the project and possibly produce the kit. Coordinator Wong would like a group to work on this project and do some research and proposals. Board members should let him know if they would like to help.

80.3 Traffic Signal Boxes: There may be an opportunity to do more traffic signal box wraps, like the ones the Cedar Valley Community School students did at 196th St SW & Scriber Lake Road. Lynnwood has 50-60 signal boxes. If the city does art on more boxes, the art could be related to the location (such as bike artwork on the signal box at Alderwood Mall Boulevard & 40th Ave, near the Interurban trail). The traffic department provided Coordinator Wong with a list of all of the signal boxes in Lynnwood; Coordinator Wong asked the board to choose their top 5 sites with historical importance and rank them 1-5, with 5 being the site they'd most like to have a historic-themed signal box, and send their rankings to him in the next two weeks. The life span of a wrap is about three years, and wrapping one box costs about \$400. The wraps are created at a specialty print shop and are installed by the shop. The material can easily be cleaned, in case of graffiti, etc.

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80.4 Heritage Park Open House Name Change

- Vice Chair Ryan suggested “History & Heritage Day Tours” for the park’s open house name beginning in 2017, which would include tours of the trolley, but also tours of the other park organizations. Chair LaFond moved to change the park Open House name to “History & Heritage Day Tours”; Vice Chair Ryan seconded the motion; the motion carried.
- Vice Chair Ryan moved to change the open house dates to the second Saturday of June, July, August, and September, rather than the first Saturday of the month. Boardmember Ottman seconded the motion; the motion carried.

90. FUTURE BUSINESS

100. ADJOURNMENT – 5:23 p.m.

Upcoming Meeting: October 11 – Regular Meeting @ LAMHA, 4:00 p.m.

Memorandum

DATE: October 7, 2016

TO: History & Heritage Board

FROM: PRCA Deputy Dir. Sarah Olson & Comm. Prog. Coord. Fred Wong

RE: Staff Report

Program & Project Updates

Save the Date:

“For the Love of Lynnwood” - Workshop by Peter Kageyama, author of “For the Love of Cities” & “Love Where You Live”. [Ticket Registration](#) (FREE)

Board Member Recruitment

We are actively recruiting for a new board members to fill two vacant positions. Please encourage your friends and neighbors to consider [applying](#). We have recently sent applications to Chris Szarek and Zabine Van Ness.

Sound Transit Art (STart) Program

No news.

Love Your Block Mini-grants

We have awarded 5 grants: a block party, neighborhood emergency preparedness kits, decorated themed mail boxes on one street, neighborhood entrance beautification, adding pollinator friendly plants. 3 more in process: disaster preparedness & response shed, little free library & AED, little free library, Acorn Apartments – beautify, improve safety & block watch.

Stories

We've first drafts of six videos.

Lego Project

Contacted Lego Store at Alderwood Mall, and have some leads on lego artists.

Signal Box Wraps

We're gathering ideas for box at Alderwood Mall Blvd & 40th to prepare for a wrap to complete before end of year. We're also collecting interesting info about all 60 locations.

Sister City

Two history themed art pieces were presented to the Korean city delegation.