MEMORANDUM

To: Lynnwood City Council
   Lynnwood Planning Commission

CC: Mayor Don Gough
    Corbitt Loch, Community Development

From: John E. Galt, Hearing Examiner

Date: January 18, 2013

Subject: Annual Report for 2012

The Lynnwood Municipal Code provides for an annual report from the Hearing Examiner to the City Council and Planning Commission:

The Examiner shall report in writing to and meet with the Planning Commission and City Council at least annually for the purpose of reviewing the administration of the land use policies and regulatory ordinances, and any amendments to City ordinances or other policies or procedures which would improve the performance of the Examiner process. Such report shall include a summary of the Examiner’s decisions since the last report.

[LMC 2.22.170] This Report covers the one case which I decided during 2012. The report is divided into two parts: Hearing Activity and Discussion of Issues. I am available to meet at a time of mutual convenience with Council and/or Planning Commission at your request.

Hearing Activity
2012 was an extraordinarily slow year as far as land development entitlement applications was concerned: Only one case was heard, and that was a contentious appeal form a decision by the Building Official. The case is listed on the attached table. “Ad Ap: BO” stands for Administrative Appeal of a Building Official decision.


Discussion of Issues
The case heard last year did not raise any notable code issues.
<table>
<thead>
<tr>
<th>File Number</th>
<th>Applicant Name</th>
<th>Case Type</th>
<th>Decision</th>
<th>Decision Date</th>
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