10. Call to Order: Meeting was called to order at 7:00pm by Chair Sutton.

20. Roll Call:

Commission Chair Shirley Sutton
Commissioner Pining Reyes
Commission Vice Chair Glenda Powell-Freeman (absent) Commissioner Marilyn Calbert
Commissioner Rosamaria Graziani Commissioner Marilyn Calbert
Commissioner Gloria Sepulveda (absent) Staff Member Julie Moore
Commissioner Angel Shimelish

30. Approval of Minutes: Commissioner Graziani motioned to approve the November 13, 2012 meeting minutes, Commissioner Calbert seconded the motion. Minutes were unanimously approved.

40. Public Comments: None

50. Strategic Planning:

50.1 Team Building Activities: Commissioners read the Elephant and Giraffe story and Chair Sutton lead a series of discussion questions. The Commission discussed community spirit, solidarity, staying true to yourself, sharing your story, represent everyone and understand where people come from and what they value.

Core Values: Each Commissioner shared their top two values and shared how they got there. The Commission’s top core values are as follows: Authenticity, Family, Happiness, love, Justice, Peace, Faith, Integrity, and Truthfulness. Commission discussed creating a Mission Statement. Each Commissioner will bring ideas for a Mission Statement to be discussed in January.

50.2 Looking Back / Year in Review: Commissioners reviewed their 2012 goals and listed all the activities they participated in. There was discussion around which activities were most meaningful and impactful. Staff Member Moore will be preparing a 2012 Commission Report that will be presented to City Council early next year.

50.3 Budget Briefing: Staff Member Moore quickly recounted the potential decision packages for the Outreach Office and reviewed what involvement the Commission may have in those projects.

50.4 Review Strategic Planning: Tabled for January Meeting.

50.5 Commission Goals and Activities: Tabled for January Meeting.

60. Council Liaison Update: Council Liaison Smith reported that the City Council hopes to approve the City budget on December 12 as it did not pass on December 10. Council Liaison Smith also reported that Reverend Christopher Boyer has been appointed to the City Council vacancy and he will begin in January.

70. Comments for the Good of the Order: Commissioners discussed changing our standing meeting date to the 1st or 3rd Tuesday of each month. Commissioners were asked to check their calendars and Staff Member Moore will check with other Commissions to see if this change is possible. The Commission Bylaws will need to be amended in order for this change to take effect.

100. Adjournment: Meeting adjourned at 9:00 pm.