

NEIGHBORHOODS & DEMOGRAPHIC DIVERSITY ADVISORY COMMISSION
MEETING NOTES • March 13, 2012 • CITY HALL, CONFERENCE ROOM 4

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10. **Call to Order:** Meeting was called to order at 7:08 pm by Chair Sutton.

20. **Roll Call:**

Commission Chair Shirley Sutton	Council Liaison Mark Smith
Commission Vice Chair Glenda Powell-Freeman	Director Lynn Sordel (absent)
Commissioner Rosamaría Graziani	Staff Member Julie Moore

30. **Approval of Minutes:** None

40. **Public Comments:** **Maria Ambalada** was in attendance as well as **Council Member Van AuBuchon**. **Maria Ambalada** commented that the Diversity Commission should be included in the planning of the City Center promenade and it should include aspects of our communities cultural diversity. Staff member Moore will contact Janine Lambert, the City Center Manager to ask that she keep the Commission in mind during the planning phase.

50. **New Business:**

50.1 **Upcoming Joint Board & Commission Meeting:** The next joint meeting of the Diversity Commission, Arts Commission and the Parks Board will be held in May. The date is still to be determined. Staff member Elena Flesher will be sending out an email regarding scheduling.

50.2 **Community Profile Presentation:** Staff Member Julie Moore gave the Commission an overview of the Lynnwood Community Profile Presentation. This presentation will be given to City Council, the Mayor and Department Directors once finalized and it includes information from the 2010 US Census, the Census Bureau’s Community Survey, the Point in Time Count, information from 2-1-1, and information about the South Snohomish County Emergency Cold Weather Shelter. Julie led Commissioners through the presentation pointing out data that was particularly interesting and noteworthy. A question was asked on the difference between Household Income and Family Income. Julie will follow up to get clarification on that. It was requested that the slide entitled “Place of Birth & Language” use comparisons from the United States as a whole. There was another request to pull census data from another comparable city. Bellevue and Tukwila were both suggested. Commissioners were asked to review this information and give Julie any thoughts or suggestions on the data. Commissioners’ comments will be worked into the final presentation before it is sent to Council, the Mayor and Department Directors.

60. **Old Business:**

60.1 **Residency Requirements Update:** Director Lynn Sordel and Staff Member Julie Moore met with City Council during the March 5, 2012 Work Session to discuss the requested change in residency for certain boards and commissions. All Council Member comments seemed to be in favor of the change so long as certain requirements were included. Staff will be working with the City Attorney to draft up the ordinance to change the residency requirements and this will go back to Council for a final decision on March 19, 2012.

60.2 **Commission Goals & Activities Reviewed:** Tabled

60.3 **Female Entrepreneurs Business Fair Recap:** Vice Chair Powell-Freeman gave a recap of the business fair. She said that there was great information and great resources

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1 available. She commended Chair Sutton, who led the business fair, on a job well done.
2 There were 65 people in attendance. Chair Sutton advised that there will be a planning
3 committee debrief and she has already been asked to host another similar event.

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5 **70. Staff Update:** None

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7 **80. Council Liaison Update:**

8 80.1 Council Liaison Mark Smith commented that he and his wife attended the Whole
9 Foods Market Community Sneak Peak prior to their Grand Opening. He commented that
10 they are committed to being in our community and they are so excited to be in Lynnwood.

11 80.2 Council Liaison Smith suggested that the city create welcome packets in several
12 different languages and then explore the best methods for distributing those to the
13 appropriate communities. This is something the Commission should think about in terms of
14 budget implications.

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16 **90. Comments for the Good of the Order:**

17 90.1 Chair Sutton announced several upcoming community events: The Minority
18 Achievers Program (MAP) will be holding their annual Recognition & Scholarship
19 Banquet on May 16, 2012, The Ahmadiyyah Muslim Community is holding a conference
20 called The Source of Loving on April 28, 2012, there is an Immigration Forum on March
21 24, 2012, and the Celebration of Food Festival is on May 20, 2012.

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23 **100. Adjournment:** Meeting adjourned at 8:32 pm.