10. **Call to Order:** Meeting was called to order at 5:30pm on January 7, 2015 by Chair Kimura.

20. **Roll Call:**
   - Commissioner Chair Doug Kimura
   - Commissioner Vice Chair Ed Dos Remedios
   - Commissioner Gary Liming
   - Interim Secretary/Chief Examiner Lori Charles

30. **Approval of Minutes:**
   Commissioner Liming moved to approve the revised meeting minutes of November 5, 2014. Commissioner Kimura seconded the motion. Motion passed.

   Commissioner Kimura moved to approve the meeting minutes of December 3, 2014. Commissioner Liming seconded the motion. Motion passed.

40. **Public Comments:** No public comments.

50. **Staff Update:**
   - 50.1 **Human Resources Director Update:**
     Interim Secretary/Chief Examiner Charles gave a brief update on the HR Director recruitment process and advised the Commission that there was a candidate in the backgrounding process but that no hire had been made.

60. **New Business:**
   - 60.1 **Chair Election:**
     Commissioner Dos Remedios nominated Commissioner Doug Kimura for the position of Civil Service Commission Chair. Commissioner Liming seconded the motion. Motion passed.

   - 60.2 **Vice Chair Election:**
     Commissioner Liming nominated Commissioner Dos Remedios for the position of Civil Service Commission Vice Chair. Commissioner Kimura seconded the motion. Motion passed.

70. **Old Business:** The Commission discussed the training they received the previous month on the Open Public Meetings Act as required by RCW.

80. **Comments for the Good of the Order:**
   No comments

100. **Adjournment:** Meeting adjourned at 5:45pm.
CITY OF LYNNWOOD
CIVIL SERVICE COMMISSION
MEETING MINUTES • CITY HALL, CONFERENCE ROOM 4

Approved:

Commission Chair/Vice Chair

Commission Secretary/Examiner