

CITY OF LYNNWOOD ARTS COMMISSION

MEETING MINUTES

**October 21, 2014 6:30PM
 LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER
 Meeting called to order at 6:30

20. ROLL CALL

X	Elizabeth Lunsford	X	Chris Boyer, Council Liaison
X	Marissa Heringer	X	Sarah Olson, Staff Liaison
X	Craig van den Bosch, Chair	X	Nick Parr, Program Staff
X	Kathleen Moore, Vice Chair	X	Janiene Lambert, City Center Program Manager
X	Paul Richards, Secretary	X	Robert Victor, Public Works Project Manager
X	Kay Wood	X	Eric Peterson, Parks Superintendent
X	Adam Segalla		

30. APPROVAL OF MINUTES – August 19, 2014: Motion to approve by Com. van den Bosch, seconded by Com. Herinter, motion carried.

40. COMMISSIONER REPORTS:
 Com. van den Bosch discussed Seattle Art Museum’s SAM Kids brochure and information on their light festival at the Seattle Sculpture park. The light festival is an example of a low cost event that can attract people to Lynnwood’s parks.

50. COUNCIL LIAISON REPORT:
 CM Boyer discussed how impressed he was by the commissioners and staff presentations to city council. He appreciates the advocacy for the arts and parks; however, there will be a tight hold on the budget that will include reductions to staff. CM Boyer also suggested scheduling the art commission’s retreat to the summer time to be better aligned with the City’s budgeting cycle. This would allow the art commission time to discuss ideas as a group around the same time the budget is being decided.

60. STAFF REPORT:
 Deputy Olson reported:

- The next art commission meeting is a joint commission meeting with the historical commission. The historical commission is responsible for awarding historical plaques, maintaining the brochure for a historical walking tour and researching historical names for streets.
- Upcoming Events
 - Veterans Day Ceremony on Tuesday, Nov 11.
 - Budget Public Hearing at City Council on Monday, November 10.
- There was an update on the ad-hoc City Hall Project. Deputy Olson mentioned that there would be a presentation to council next year. However, before the end of the year the city hall brick entrance will be replaced with poured cement. Also,

Julie Moore is working on making small upgrades to the City Hall lobby that is consistent with the ad-hoc design package.

- Public Art. There are two impending offers for an art cleaning service contract to repair some of Lynnwood's public art collection.

70. CITIZEN COMMENTS:

Caitlin Luebbe from Embarcadero came to introduce herself and speak about the possibility of having a dedicated gallery space at the Alderwood Business Center. She is proposing the idea to her company to convert one of the spaces in the business center into a dedicated gallery space. The proposed area is on the second floor at the 3400 building which is in the City Center transition area.

80. BUSINESS ITEMS

80.1 December Meeting & Retreat Scheduling

It was decided that the art commission will have the scheduled art commission meeting on December 16th and have the retreat on a separate day. The proposed date for the retreat is December 6, 2014. Deputy Olson proposed two formats for the retreat. The first option is to have Melissa Newell from Edmonds Community College give us a tour of the college art department and Black Box Theater. The second option would be to visit Sound Transit stations to collaborate on ideas for designs of the future Lynnwood LINK station. Com. van den Bosch motioned for the first option and Com. Wood seconded. Motion carried to hold the annual retreat on Saturday, December 6 with a focus on a tour at Edmonds Community College.

80.2 Poplar Bridge Railing Design Discussion

Janiene Lambert, City Center Program Manager, introduced to the commissioners background information regarding a new bridge that is being planned to extend Poplar Way over the freeway. This project which is a gateway into the city center could be an opportunity to be used as a venue for art. Janiene then introduced Robert Victor, Public Works Project Manager to explain in more detail the project. Mr. Victor presented to the group 30% schematic design documents illustrating 3 possible options his team was considering. Commissioners and staff discussed the project and will send any additional comments to Deputy Olson to forward to Mr. Victor in a week or so.

80.3 City Center Overview and Status Update (Current + Prioritized Projects)

Janiene Lambert, City Center Program Manager presented to the commissioners detailed prioritization information regarding the progress of the city center development. This effort was presented in categories of Transportation, Pedestrian, Transit and Partnerships. In summary, the City is in progress of making changes. The 10-year comprehensive plan for parks department survey will be coming out at the first of the year. The City's comprehensive plan is being updated and there are arts and cultural related components for the commissioners to consider. Bike dedicated lane infrastructure is being looked at. The 8-80 lecture and following day's creative workshop from last month was helpful to city and county staff and stakeholders. Some great ideas were developed. One possible idea is to use extra unused capacity to create a temporary bike loop in Lynnwood next summer.

80.4 Interurban Tunnel Project

This is a 100' long pedestrian tunnel for the interurban trail that was presented to the commissioners for a possible art project. Currently the tunnel is a target of vandals. The



idea is that the project could solicit proposals from artists for ideas on how to revitalize the tunnel. Commissioners discussed several options and ideas.

80.5 2015 Library Gallery Selection

Commissioners reviewed application submissions for next year's library exhibits. There were 13 artists works presented and juried. Com. Wood will tally the results and contact the artists.

90. FUTURE BUSINESS

Reviewed the future business items calendar which is included in the meeting packet.

100. ADJOURNMENT

Meeting adjourned at 8:35 PM