



**CITY OF LYNNWOOD ARTS COMMISSION**

**MEETING MINUTES  
MAY 20, 2014 6:30PM  
LYNNWOOD RECREATION CENTER**

10. CALL TO ORDER 6:30

20. ROLL CALL

Members

✓	Elizabeth Lunsford	✓	Chris Boyer, Council Liaison
	Vacant, Position 2	✓	Sarah Olson, Staff Liaison
	Craig van den Bosch, Chair	✓	Nick Parr, Program Staff
	Kathleen Moore	✓	Mayor Nicola Smith
✓	Paul Richards, Secretary	✓	Tanner Boyle, Public Works
✓	Kay Wood		
✓	Adam Segalla		

30. APPROVAL OF MINUTES –

March 18, 2014 Motion by Com. Lunsford, Second by Com. Wood, minutes approved with the amendments to include citizen visitors.

April 15, 2014 waiting on minutes

40. COMMISSIONER REPORTS

Com. Wood presented 2015-2016 budget requests for the Cultural Arts Program. Com. Woods emphasized investing in Anti-Theft Cable Kit to display artists' pieces in the public library.

50. COUNCIL LIAISON REPORT

Mentioned the "Rise of the Creative Class Revisited" by Richard Florida

60. STAFF REPORT

60.1 Supervisor Olson

- Gave appreciation to the commissioners for participating citizen's summit event.
- Marissa Heringer had her interview with City Council and will be appointed before the June Art Commission meeting.
- Amphitheater renovation is on schedule and there will be a ribbon cutting ceremony.
- Preview of the Shakespeare in the Park program was presented to the commissioners.

-Events

- May 26<sup>th</sup> at 11:00 AM Memorial Ceremony at Veterans Park

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



- June 11<sup>th</sup>, 2014 Mayor State of City Address, please RSVP
- June 7<sup>th</sup>, Heritage Park Interurban Trolley Car 55 tour opens
- June 12<sup>th</sup> Grand Opening of the Farmer's Market
- July 19<sup>th</sup> Celebrate
- July 27<sup>th</sup> BayFest Theater – youth performance
  - Shakespeare in the Park. Half the acting groups' fee has been raised in donations, hoping the other half will be fulfilled by pass the hat. Caffe Ladro will be selling coffee beverages, with proceeds from the sales going to support the event.
  - There will be volunteer opportunities for the commissioners at the Farmers Market, Shakespeare at the park and Celebrate!
  - There will be an online park recreation survey in a rapid response format.

60.2 Mayor Smith - At the citizen summit, Mayor Smith acknowledged that parks and recreation, art programs and cultural activities made a strong presence at the summit. That in addition to the commissions and board members, that many citizens that are not involved with the boards or commissioners voted for the parks and recreation activities.

## 70. CITIZEN COMMENTS

Marissa Heringer attended and provided comments related to business item 80.3.

## 80. BUSINESS ITEMS

### 80.1 Vice Chair Election

- Postponed to next Art Commission Meeting

### 80.2 City Hall Entrance Project

- Mayor Smith recommended coordinating with the Lynnwood branding point of contact about the designs of the aluminum Lynnwood City Hall sign.
- Planned date for pouring the City Hall entrance cement is in August/September.
- Com. Segalla presented a "Welcome to Lynnwood City Hall" plan to create a more inviting entrance to City Hall. In addition to the suggested poured cement design, this plan included additional light, garden boardwalk, sculpture, signs, maps, bench and bicycle rack. Segalla made the following recommendations for the
  - Check LEED certification for the City Hall 2009 renovation.
  - Plan for electrical wiring in advance.
  - Bicycle rack and bench should be considered before concrete pad is constructed (may be bolt to the cement).
  - Place sleeves for the wires now to prevent cutting the concrete later.

### 80.3 Farmers Market Entertainment Selection

A sound clip for each artist who submitted an application to the Lynnwood Farmers Market Call for Artist was presented to the Commissioners. Commissioners decided that Staff Liaison Sarah Olson could use her best judgment to schedule the artists' performances.



#### 80.4 By-Laws & Rules Review

Commissioners suggested to change ARTICLE VIII: Amendments: decrease the amount of days from 30 to 10. This will allow Bylaws revisions or amendments voted in one meeting to be implemented in the next monthly meeting.

“These Bylaws may be revised or amended at any regular meeting by majority vote provided that notification of the proposed amendment(s) have been presented in writing at least 30 days prior to the vote and that a quorum is present.”

#### 90. FUTURE BUSINESS

100. ADJOURNMENT 8:45 meeting adjourned