



CITY OF LYNNWOOD ARTS COMMISSION

**MINUTES
July 15, 2014 6:30PM
LYNNWOOD RECREATION CENTER**

10. CALL TO ORDER: 6:34PM

20. ROLL CALL

x	Elizabeth Lunsford	x	Chris Boyer, Council Liaison
x	Marissa Heringer	x	Sarah Olson, Staff Liaison
x	Craig van den Bosch, Chair	x	Nick Parr, Program Staff
x	Kathleen Moore, Vice Chair	x	Creighton Wright, Intern
x	Paul Richards, Secretary		
x	Kay Wood		
x	Adam Segalla		

30. APPROVAL OF MINUTES

June 17, 2014 Motion by Com. Lunsford, Second by Com. van den Bosch, Minutes approved
 June 23, 2014 Motion by Com. Lunsford, Second by Com. van den Bosch, Minutes approved with corrections.

40. COMMISSIONER REPORTS

- Com. Lunsford presented her coloring sheet handout for use at the Farmers Market. Commission provided feedback about updating the handout for use.
- Com. Richards shared the current *Stranger Arts & Events* edition as a possible additional place to advertise Parks and Arts events in Lynnwood.
- Com. Moore teased the Commission about a coming project she is working on in Seattle.
- Commissioners congratulated Sarah Olson on her new Deputy Director position with the City of Lynnwood.

50. COUNCIL LIAISON REPORT

CM Boyer discussed the continuing efforts of the Council, Mayor and Staff on the biennium budget. He indicated that this budget cycle is a competitive situation with ever increasing departmental budgets and revenue projections remain flat to meet these needs.

60. STAFF REPORT

60.1 Deputy Olson

- Introduced summer intern, Creighton Wright. Creighton is a Recreation & Tourism student at Central Washington University and will be working at all of the City's summer events for his practicum.
- Reviewed Future Business Items Calendar items.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.

- Next meeting will be at the Senior Center and will include a walking tour of some of the public art collection.
- Deputy Olson is finalizing and executing an extension of our agreement with Edmonds Community College for the long-term loan of the “Bird Figure” sculpture by John Hoover.
- September meeting will be a joint meeting with the Parks Board and Diversity Commission in Council Chambers on Tuesday, September 16. Agenda has not been set.
- Arts Commission will be making a presentation to Council with the Park Board in September. Commissioners need to start putting our ideas together, staff can offer some support.
- Upcoming Events
 - August 2nd – Heritage Park open house.
 - July 23rd – City Center Streetscape open house at Council Chambers. 5:30 – 7:00pm
 - September – Possible date to present to City Council the City Hall improvements.

70. CITIZEN COMMENTS

70.1 Dutch Heetbrink presented a proposal to launch a “Lynnwood Performance Arts Center” and to gain the Commission’s and City’s support. He discussed in detail how the program works, his need for a space and why he chose Lynnwood as a place to try and establish is program.

80. BUSINESS ITEMS

80.1 **City Hall Project Update & Committee Selection:** Com. Segalla presented to commissioners the current design development schemes that are under development by the ad-hoc committee. Com. van den Bosch moved to add Com. Richards to the Ad Hoc committee, Com. Moore second, motion passed.

80.2 **2015 Library Gallery Call & Schedule:** Install dates are now firm. The call for artist documentation wording and how to handle controversial pieces was discussed. Deputy Olson will work to finalize the application and issue the call for artists.

80.3 **Shakespeare in the Park Schedule & Hosting:** Shifts were selected for arts commissioners to attend.

80.4 **Celebrate! Briefing & Art planning:** Event is July 19th. Staff presented floor plans and event schedule to commissioners. Commissioners signed up for time slots to be present and manage the arts commission event tables.

80.5 **BayFest Youth Theater Planning:** Event is July 27th. Ad hoc committee of Commissioners Moore, Lunsford and Heringer is working with staff to provide picnic lunch.

80.6 **Social Media Update:** City of Lynnwood Facebook page is now up. Staff presented social media policy documents. It was discussed some of the legal implications of being a representative of city government and issues related to posting.

80.7 **Mission, Vision, Goal & Budget Discussion:**

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- Staff prepared and discussed with commissioners several documents including a letter from Director Sordel about the need for a paradigm shift which is beginning to happen that has challenged the way the City of Lynnwood is delivering services to the community.
- CM Boyer encouraged commissioners to remain involved, be creative and aggressive about arts commission needs.
- Three opportunities to engage in the budget process include:
 - Joint Board Meeting in September
 - Meet with council in a face-to-face meeting.
 - Participate in public budget meetings in September.

90. FUTURE BUSINESS

100. ADJOURNMENT – Meeting adjourned at 8:43