



CITY OF LYNNWOOD ARTS COMMISSION

**AGENDA
APRIL 19, 2016 6:30PM
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER

20. ROLL CALL

Elizabeth Lunsford, Secretary	Chris Boyer, Council Liaison
Maryellen Walsh	Sarah Olson, Deputy Director (DD)
Craig van den Bosch, Vice Chair	Fred Wong, Community Programs Coordinator (CPC)
Kathleen Moore	
Paul Richards	
Lynn Hanson	
Adam Segalla, Chair	

30. APPROVAL OF MINUTES – March 15, 2016

40. COMMISSIONER & AD HOC REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

- 80.1 Mayor Nicola Smith’s annual visit 20 min
- 80.4 Project Updates: Wrap Project, Art Exhibits 20 min
- 80.5 Sound Transit Art (STart) – Barbara Luecke & Claudia Fitch 45 min
- 80.6 Retreat Agenda details 5 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:

- April 23 - Retreat @ Schack, 10am-4pm
- May 11 – Major Project Open House @ Convention Center, 5:30-7:30pm
- May 17 – Regular Meeting @ Senior Center, 6:30-8:30pm
- May 25 – Joint Board/Commission Meeting @ Council Chambers, 6-9 pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



Future Business Items Calendar

Revised 4/15/2016

MEETING DATE	LOCATION	ITEM	ACTION
April 23	Schack Art Center	Retreat <ul style="list-style-type: none"> • Tour • Priorities 	Tour Workshop
May 2	Council Chambers	Healthy Communities Action Plan Presentation to Council	
May 9	Council Chambers	Healthy Communities Action Plan Resolution Vote by Council	
May 11	Lynnwood Convention Center	Major Project Open House @ 5:30-7:30pm	
May 17 (reg meeting)	Senior Center	Healthy Communities Action Plan Cultural Arts Plan City Center: Wayfinding and gateway signs	Update Discussion Presentation by Mary Monroe
May 25	Council Chambers	All Board & Commission Joint Meeting	Presentation & Discussion
June 21 (reg meeting)	Senior Center	Budget priorities	Discussion
July 19 (reg meeting)	Senior Center		
August 16 (reg meeting)	Senior Center		
September 20 (reg meeting)	Senior Center		
October 18 (reg meeting)	Senior Center	2017 Visual Art Exhibition Jury	
November 15 (reg meeting)	Senior Center		
December 20 (reg meeting)	Senior Center		

Future Business Items:

- Creative Advantage
- PUD Power Box Screens
- ST Art Process



CITY OF LYNNWOOD ARTS COMMISSION

**MINUTES
MARCH 15, 2016 6:30PM
LYNNWOOD SENIOR CENTER**

- 10. CALL TO ORDER – Called to order at 6:30 pm
- 20. ROLL CALL

X	Elizabeth Lunsford, Secretary	X	Chris Boyer, Council Liaison
	Maryellen Walsh - excused	X	Sarah Olson, Deputy Director
X	Craig van den Bosch, Vice Chair	X	Fred Wong, Community Programs Coordinator
X	Kathleen Moore		
	Paul Richards - excused		
X	Lynn Hanson		
X	Adam Segalla, Chair		

- 30. APPROVAL OF MINUTES – February 16, 2016 minutes were approved as distributed.

40. COMMISSIONER & AD HOC REPORTS

- Com. van den Bosch attended the Washington Art Education Association’s Youth Art Month event at Schack Art Center and submitted some of his student’s work for the event.
- Com. van den Bosch visited Kamiak HS and was impressed by artwork from their AP class.
- Com. Moore announced that there are plans for a new Art Education Center in Edmonds.

50. COUNCIL LIAISON REPORT

- Councilmember Boyer announced City Council approved the PARC Plan and approved two new Art Commissioners Maryellen Walsh and Lynn Hanson. Councilmember Boyer also mentioned that the Council is continuing the preliminary work to prepare for the 2017-18 budget.

60. STAFF REPORT

- The Mayor is looking for volunteers to work on funding for a Veterans Museum.
- Volunteer Recognition Dinner is April 13th 2016
- Arts Commission Retreat on April 23
- City is hosting a Major Projects Open House at the convention center May 11th 2016
- All boards and Commissions joint meeting May 25th 2016

70. CITIZEN COMMENTS

None.

80. BUSINESS ITEMS

80.1 Interurban Trail Improvement Planning

Deputy Director Olson gave a summary of the Interurban Trail Improvement Plan and invited the Commissioners to Community Stakeholders Design Charette on March 19th. Com. van den Bosch will volunteer to attend as a representative of the Arts Commission.

80.2 Poplar Bridge

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



- The Commission came to a consensus to recommend that the bridge have three sections of recessed panels, one at the beginning, one in the center and one at the end of the bridge. The Commission also recommended that the other sections should be stamped cement. CPC Wong said he would pass the Commission's recommendations to Public Works and verify the timeline for the design process.

80.3 2017 Call for Artists

CPC Wong announced the current exhibit would be on display at the library till March 31st. The next exhibit will be displayed at City Hall. Com. Moore and Com. Hanson volunteered to install the next exhibit. Exhibit Committee will also install the library display case.

Deputy Director Olson mentioned that the City is exploring the idea to use the gallery space at the library for a local veteran's exhibit. In addition to the exhibit, the meeting room could be used for conversations for veterans.

CPC Wong mentioned that the library has a recommendation for a gallery space in the lobby of the library. The exhibit committee will check out the proposed area for the new gallery space.

The Commission came to a consensus that we will not use the library's display case as a gallery space in 2017.

80.4 Project Updates: Stories, Wrap Project, Art Exhibits

- Wrap Project: The artist working with the students at Cedar Valley School will work with staff to select students' artwork for the designs of the wrap.

-The City has recruited an intern to work on collecting stories.

- Deputy Director Olson announced that the City is partnering with Community Transit to hold a bike/walk event. It will start at Lynnwood Transit Center and Community Transit will hold a demo on how to load a bicycle onto a bus and the City will coordinate the entertainment that participants can bike/walk to.

- Afro-Latino Festival is tentatively scheduled for August 13th at Meadowdale Playfields.

80.5 Committee Assignments

- Com. Segalla requested that Commissioners email him if they would like to be added or removed from a committee.

80.6 Retreat Dates/Agenda

- CPC Wong handed out a program and priority worksheet to the Commissioners to review before the retreat. He requested the Commissioners email him any additional programs that could be added to the worksheet.

90. FUTURE BUSINESS

100. ADJOURNMENT Meeting adjourned at 8:35 pm

Upcoming Meetings:

April 19 @ Senior Center, April 23 @Schack

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.

Memorandum

DATE: April 15, 2016

TO: Arts Commission

FROM: Deputy Parks, Recreation & Cultural Arts Director Olson
Fred Wong, Community Programs Coordinator

RE: Staff Report

Program & Project Updates

Upcoming Events & Programs

- Latino Art Club: April project is Mosaic Bottle caps project (Mosaico Tapas).

Visual Exhibits

- Art Exhibits: Jason Kim in the last library exhibit sold 6 pieces. Danielle Earhart in the library lobby display case. Susan Petite at City Hall (sold 1 piece so far).
- Student Exhibits: Jasmine Zhang's exhibit runs April 13 to May 10. Rec Superintendent Joel Faber requests that we also exhibit student art in the Rec Center's viewing area. Artist slated for June, Melissa Herzog, has declined to exhibit at city hall. So we have an exhibit slot to fill.

Sound Transit Art (STart) Program

Kickoff meeting for the Lynnwood Link Extension project was on April 13. Staff attended, and learned about the art process. Quite quickly, we'd want to provide input to Sound Transit about Lynnwood as a community, and find community members to sit on the artists selection panel that meets in May and June.

Wrap Project / Cedar Valley School

Staff has collected all of the students' work, and discussed the wrap project with graphics designer Jason Becker to work up the design for printing the wrap. We have some issues to iron out regarding the technical physical specifications of the wrap material before we can proceed.

Shakespeare in the Park

Rotary Club of Alderwood-Terrace has announced a grant award to us for \$4000. They will be our title sponsor. Community Transit is also sponsoring at \$1000.

Healthy Communities Action Plan Presentation / Resolution

We'll present to Council on May 2 (new date), and Council will vote on resolution to adopt the plan on May 9, when it is also open for public comment.

Washington State Arts Education Month

It is the month of May. Staff will be submitting a proclamation to City Council for May 9. We request one or more Commissioners to attend and accept the proclamation.

Interurban Trail

The March 19 Open House was a success, with over 20 engaged people attending.

Afro-Latino Festival

Scheduled for August 6, 12-7pm at Meadowdale Playfields. We're working with Oye Media Productions to bring a version of this successful Seattle event to Lynnwood. Mayor has approved CVI funding to support this event. This is a date change because of conflict with Latino Educational Training Institute – LETI's Latino Expo.

Intern

Eunice Arkoh has started. She works Tuesday and Wednesdays from 12:30-3:30pm.

Future Events:

May: Washington State Arts Education Month

May 11: Major Project Open House, 5:30-7:30pm, Lynnwood Convention Center

May 25: All Board/Commission Joint Meeting

June 4: Heritage Park Open House

July 2: Heritage Park Open House

July 13, 14: Shakespeare - Hamlet

July 20, 21: Shakespeare - Love's Labour's Lost

July 28: Shakespeare - The Merry Wives of Windsor

Aug 4: Shakespeare - Cymbeline

August 6: Afro-Latino Festival, 12-7p, Meadowdale Playfields

August 6: Heritage Park Open House

September 3: Heritage Park Open House