



CITY OF LYNNWOOD ARTS COMMISSION

AGENDA
MARCH 15, 2016 6:30PM
LYNNWOOD SENIOR CENTER

- 10. CALL TO ORDER
20. ROLL CALL

Table with 2 columns and 8 rows listing names and titles: Elizabeth Lunsford, Secretary; Maryellen Walsh; Craig van den Bosch, Vice Chair; Kathleen Moore; Paul Richards; Lynn Hanson; Adam Segalla, Chair; Chris Boyer, Council Liaison; Sarah Olson, Deputy Director (DD); Fred Wong, Community Programs Coordinator (CPC)

- 30. APPROVAL OF MINUTES – February 16, 2016
40. COMMISSIONER & AD HOC REPORTS
50. COUNCIL LIAISON REPORT
60. STAFF REPORT
70. CITIZEN COMMENTS
80. BUSINESS ITEMS

Table with 2 columns: Item description and duration. Items include Interurban Trail Improvements Planning (20 min), Poplar Bridge (15 min), 2017 Calls for Artists (20 min), Project Updates: Stories, Wrap Project, Art Exhibits (20 min), Committee Assignments (10 min), Retreat Agenda details (5 min)

- 90. FUTURE BUSINESS
100. ADJOURNMENT

Upcoming Meetings:
April 19 @ Senior Center, April 23 Retreat @ Schack

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



Future Business Items Calendar

Revised 3/11/2016

MEETING DATE	LOCATION	ITEM	ACTION
April 13	Lynnwood Convention Center	Volunteer Recognition Dinner	No Business
April 19	Senior Center	Mayor Smith Wrap Project	Discussion Update
April 23	Schack Art Center	Retreat <ul style="list-style-type: none"> • Tour • Priorities 	Tour Workshop
May 17	Senior Center	Healthy Communities Action Plan Cultural Arts Plan City Center: Wayfinding and gateway signs	Update Discussion Presentation by Mary Monroe
May 25	Council Chambers	All Board & Commission Joint Meeting	Presentation & Discussion
June 21	Senior Center	Budget priorities	Discussion
July 19	Senior Center		
August 16	Senior Center		
September 20	Senior Center		
October 18	Senior Center	2017 Visual Art Exhibition Jury	
November 15	Senior Center		
December 20	Senior Center		

Future Business Items:

- Creative Advantage
- PUD Power Box Screens
- ST Art Process
- Handbook and committee structure



CITY OF LYNNWOOD ARTS COMMISSION

**MINUTES
 FEBRUARY 16, 2016 6:30PM
 LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER – Called to order at 6:36 pm

20. ROLL CALL

X	Elizabeth Lunsford, Secretary		Chris Boyer, Council Liaison - excused
	Vacant		Sarah Olson, Deputy Director -excused
X	Craig van den Bosch, Vice Chair	X	Fred Wong, Community Programs Coordinator
X	Kathleen Moore		
X	Paul Richards		
	Vacant		
X	Adam Segalla, Chair		

30. APPROVAL OF MINUTES – December 19, 2016 minutes where approved as distributed.

40. COMMISSIONER & AD HOC REPORTS

- Com. van den Bosch announced that SAM has a new exhibit called New Republic by artist Kehinde Wiley. There is a documentary about the artist called An Economy of Grace.

50. COUNCIL LIAISON REPORT

- Councilmember Boyer was not in attendance due to a conflict with another City Council meeting that he had to attend.

60. STAFF REPORT

- The student art gallery at the Rec Center has been well received.
 - Library art gallery is locked due to questionable activities.
 - The City’s Public Art Appraisal pdf will be emailed to each commissioner.
 - Maryellen Walsh and Robert Gutcheck are the two applicants moving forward in the interview process for the two vacant spots on the Arts Commission.

70. CITIZEN COMMENTS

- Maryellen Walsh and Robert Gutcheck came to observe the meeting.
 - Jonel Cordero contacted the city to learn about opportunity’s to get involved and was told about the Art Commission by Julie Moore, Manager of Communications and Public Affairs.

80. BUSINESS ITEMS

80.1 Poplar Bridge Update (Nick Barnett and Jeff Elekes from Public Works)
 Lynnwood Project Manager Nick Barnett presented the current design proposal for the Poplar Way Bridge. The commissioners discussed design features of recessed panels and stamped cement. We’ll continue to discuss the design, and forward our recommendations to Public Works in a few months.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



80.2 Small Promotional Items Highlighting City

Julie Moore, the City's Manager of Communications and Public Affairs asked for suggestions for small promotional items. The idea of having promotional items came up when representatives from cities interested in being sister cities gave Lynnwood art pieces that represented their cities. The Mayor is looking for suggestions of promotional items that represent the City of Lynnwood.

An ad-hoc committee was created with Com. Lunsford, Com. Moore and Com. Richards to work on a call for artists to either purchase or create promotional items for the city.

80.3 Annual Report – Approval

Com. Lunsford motioned to approve the annual report with the correction of officers' elections under the January 20, 2015 section; Com. Richards seconded and the motion unanimously carried.

80.4 Project Updates: Stories, Wrap Project, City Hall Remodel, Art Exhibit

- We are looking for an intern to work on collecting stories.
- CPC Wong will meet with Cedar Valley School, the scheduled meeting had to be rescheduled.
- The student art gallery has been well received.
- Library art gallery is locked due to questionable activities.

80.5 Retreat Dates/Agenda

CPC Wong will send out an email with a Doodle poll requesting input for date availability. The working part of the agenda will focus on prioritizing action items for 2016-2018.

80.6 Committee Assignments

Com. Segalla said he did not receive any requests for being added or removed from committees so the members would remain the same until the two vacant positions are filled. As for liaison appointment, Com. Moore would be the Lynnwood Convention Center Art Committee liaison for 2016.

90. FUTURE BUSINESS

The commission requested to include a business items to discuss the commission's involvement with the Poplar Bridge Proposal.

100. ADJOURNMENT Meeting adjourned at 8:34 pm

Upcoming Meetings:
March 15 @ Senior Center

Memorandum

DATE: March 11, 2016

TO: Arts Commission

FROM: Deputy Parks, Recreation & Cultural Arts Director Olson
Fred Wong, Community Programs Coordinator

RE: Staff Report

Program & Project Updates

Upcoming Events & Programs

- Latino Art Club: March featured project is Bark Paper (Papel Amate).

Visual Exhibits

- Library Gallery: Current exhibit is photography of Jason J Kim, on display through March 31st. Next gallery install: Danielle Earhart in the lobby display case, install at 9am on Saturday, April 2nd. Staff consulted with Susan Morris (Petite), originally schedule in the meeting room. She has agreed to exhibit at City Hall. We'll need to figure out a weekday for the install, as City Hall is not open on Saturdays. Staff has also notified the library of this change.
- Student Exhibits: Jamie Campbell's exhibit runs March 11 to April 11.

Commissioner Recruitment

The Mayor has appointed Maryellen Walsh for Position #2, and Lynn Hanson for Position #6. Confirmation by City Council is scheduled for March 14.

Retreat

Retreat date is April 23. Place is Schack Art Center.

PARC Plan

City Council officially adopted the PARC Plan on Monday, February 22nd.

City Hall Project

City Hall lobby remodel is completed. Cables and hooks for hanging are in Rec Center office.

Wrap Project / Cedar Valley School

Artist Amaranta Ibarra is teaching at Cedar Valley Community School during March (3/1, 3/3, 3/8, 3/10, 3/22, 3/24, 10-11:15 and 1-2:15 each day). She is working in Soraya Soltani's 6th grade class. She'll collect all of the completed projects for us to select, and scan or photograph, for the Wrap project.

Shakespeare in the Park

A grant application for \$4000 has been submitted to Rotary Club of Alderwood-Terrace.

Healthy Communities

Stakeholders met March 1, 2, 3 for the focus areas: Activity/Social Infrastructure, Food Access, and Active Living/Social Connectedness - Programming, to brainstorm ideas for the next years, and plan for advocacy.

Afro-Latino Festival

Tentatively scheduled for August 13 at Meadowdale Playfields. We're working with Oye Media Productions to bring a version of this successful Seattle event to Lynnwood.

Future Veteran Museum

There is a group of very interested people who'd like to bring a Veteran Museum to Lynnwood. A Lynnwood citizen, Zabine Van Ness (founder of Unity Museum in Seattle), is also interested in helping us make this happen. The Mayor's office is looking for people, especially with strong fundraising skills, who'd become the core group of volunteers to work on it.

Intern

Through EdCC, Eunice Arkoh will be helping us gather stories of people in Lynnwood, from April through mid-June.

Future Events:

March 19: Interurban Trail - Community Design Charrette, 8-11:30a, Senior Center

May 11: Project Open House, 5:30-7:30p, Lynnwood Convention Center

May: Washington State Arts Education Month

July 13, 14: Hamlet

July 20, 21: Love's Labour's Lost

July 28: The Merry Wives of Windsor

Aug 4: Cymbeline

August 13 ? : Afro-Latino Festival, 12-7p, Meadowdale Playfields

Committees & Liaison Appointments

Gallery & Exhibit Committee

Responsible for curating and installing the Lynnwood Library Gallery and other visual art exhibits.

Members: Paul Richards, Craig van den Bosch, Kathleen Moore

Program Committee

Responsible for coordinating activities booths, events and performing art demonstrations.

Members: Beth Lunsford, Craig van den Bosch,

Public Art Collection Committee

Responsible for coordinating with staff liaison on maintenance, acquisition, record keeping and promotions of the collection.

Members: Adam Segalla, Craig van den Bosch, Kathleen Moore

CityCenter Apartments Public Art Ad Hoc Committee

Responsible for coordinating with developer to issue a call for artists and artist selection for public art sculpture.

Members: Adam Segalla, Craig van den Bosch, Kathleen Moore

City Hall Improvement Ad Hoc Committee

Responsible for proposing design concepts for visual and functional improvements to City Hall common areas.

Members: Adam Segalla, Paul Richards,

Cultural Art Plan Ad Hoc Committee

Responsible for drafting the written cultural arts plan using the goals and strategies approved by the Commission.

Members: Adam Segalla, Beth Lunsford,

Lynnwood Convention Center Art Committee

One member to serve on the LCC Art Committee which selects visual artists for six-month exhibits.

Liaison: Kathleen Moore

History & Heritage Board

One member to serve as a non-voting member of board which directs activities and events that interpret the area's history and support the operations of Heritage Park.

Liaison: Elizabeth Lunsford