



**CITY OF LYNNWOOD ARTS COMMISSION  
SPECIAL JOINT MEETING WITH LYNNWOOD PARKS & RECREATION BOARD**

**AGENDA  
July 21, 2015 6:30PM  
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER

20. ROLL CALL

|                                 |                              |
|---------------------------------|------------------------------|
| Elizabeth Lunsford, Secretary   | Chris Boyer, Council Liaison |
| Marissa Heringer                | Sarah Olson, Staff Liaison   |
| Craig van den Bosch, Vice Chair |                              |
| Kathleen Moore                  |                              |
| Paul Richards                   |                              |
| Kay Wood                        |                              |
| Adam Segalla, Chair             |                              |

30. APPROVAL OF MINUTES – June 16, 2015

40. COMMISSIONER & AD HOC REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

- 80.1 Community Connections – Introduce Rosario Reyes, LETI 10 min
- 80.2 Retreat Planning 10 min
- 80.3 Jt. Board & Commission Meeting Review 10 min
- 80.4 Council Presentation Discussion 15 min
- 80.5 Community Vision Initiatives Discussion 10 min
- 80.6 Cultural Arts Plan Discussion 45 min  
Goal: Promoting Artists & Arts Opportunities

90. FUTURE BUSINESS

100. ADJOURNMENT

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



**Lynnwood Arts Commission**  
 Future Business Items Calendar  
 Revised 7/17/15

| MEETING DATE    | LOCATION      | ITEM  | ACTION                                   |
|-----------------|---------------|---|--|
| August 18       | Rec Center    | Introduce City's Strategic Planner<br>Library Gallery Call<br>Cultural Arts Plan  | Introduction<br>Discussion<br>Discussion |
| September 15    | Senior Center | CityCenter Apartments Public Art<br>Cultural Arts Plan  | Jury<br>Discussion                       |
| TBD             | TBD           | Retreat TBD <ul style="list-style-type: none"> <li>• Schack Art Center</li> <li>• Sound Transit Tour</li> <li>• EdCC Maker's Lab</li> </ul> | Retreat                                  |
| October 7 (TBD) | Senior Center | <b>Joint Meeting w/ Parks Board</b> <ul style="list-style-type: none"> <li>• Draft PARC Plan</li> <li>• Healthy Communities Plan</li> </ul> | Workshop                                 |
| October 20      | Senior Center | Library Gallery<br>Public Art   | Jury<br>Discussion                       |
| November 17     | Senior Center | CityCenter Apartments Public Art<br>Cultural Arts Plan  | Artist Presentations<br>Discussion       |
| December 15     | Senior Center | CityCenter Apartments Public Art<br>Cultural Arts Plan  | Artist Selection<br>Discussion           |
| January 19      | Senior Center | Cultural Arts Plan  | Discussion                               |



**CITY OF LYNNWOOD ARTS COMMISSION  
SPECIAL JOINT MEETING WITH LYNNWOOD PARKS & RECREATION BOARD**

**Minutes  
June 16th, 2015 6:30PM  
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER – Called to order at 6:35pm

20. ROLL CALL

|   |                                 |                             |
|---|---------------------------------|-----------------------------|
| X | Elizabeth Lunsford, Secretary   | Nick Aldrich                |
|   | Marissa Heringer                | Christopher Bluford         |
|   | Craig van den Bosch, Vice Chair | Dave Gilbertson, Vice Chair |
| X | Kathleen Moore                  | Steve Hanson                |
| X | Paul Richards                   | Kris Hildebrandt            |
| X | Kay Wood                        | Mike Megill, Chair          |
| X | Adam Segalla, Chair             | Monica Thompson             |

30. APPROVAL OF MINUTES – April 21, 2015 (Arts Commission) and May 19, 2015 (Arts & Parks) minutes were approved as distributed.

40. COMMISSIONER & AD HOC REPORTS

Com. Lunsford that she has been hosting the button-making booth at the Heritage Park Open houses.

50. COUNCIL LIAISON REPORT

CM Goodwin announced that the Council has invited each of the boards and commissions to make a presentation to the Council this fall. More information will be coming.

60. STAFF REPORT

Deputy Olson reported:

- Ciudad Interior Performance coming on Sunday, June 28th
- Shakespeare in the Park series begins on July 15th
- Ordinance Update for the commission will be presented to Council this summer.
- Council presentation by the commission Chair and staff liaison is likely to be scheduled for September.
- Reminder Sign and return city email policy and agreement and agreed to look into the signatory sheet language.
- Reminded commission of the shared OneDrive for collaborative work.
- Capital project possible extended to include a dog run at Lynndale park and improvements to Meadowdale neighborhood park.
- Com. Wood will be relocating and is resigning her position on September 1, 2015. Recruitment will begin to fill her spot and celebration for Kay will be held at our August meeting.

70. CITIZEN COMMENTS - none

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



80. BUSINESS ITEMS

80.1 Jt. Board & Commission Meeting Review 10 min  
Short discussion held on highlights of recent joint meeting. Overall sentiment was positive and hopeful for future meetings.

80.2 PARC Plan Overview & Survey Results 60 min  
Director Sordel and Deputy Olson presented the results of the PARC survey.

90. FUTURE BUSINESS

100. ADJOURNMENT – Meeting was adjourned at 8:40 pm

**Upcoming Meetings:**  
July 21 @ Senior Center

# Memorandum

**DATE:** July 17, 2015  
**TO:** Arts Commission  
**FROM:** Deputy Parks, Recreation & Cultural Arts Director Olson  
**RE:** Staff Report

## Program & Project Updates

### Upcoming Events

- Shakespeare in the Park runs July 15 – Aug 6. Commissioner Hosts still needed for 7/22, 7/30 and 8/6. Schedule and info at: [www.LynnwoodArts.org](http://www.LynnwoodArts.org)
- LETI Latino Expo, Saturday, August 8 from noon – 5pm (see flyer)
- Heritage Park Open Houses run 11am – 3pm on Saturday, August 1<sup>st</sup> and September 5<sup>th</sup>.

### Library Gallery

On display through August 20 is contemporary collage artist Richelle Gribble.

### Call for Artists

The call for artists for the CityCenter Apartments Project is open until September 10. Visit [www.LynnwoodArts.org](http://www.LynnwoodArts.org) for more information.

### Commissioner Recruitment

We are actively recruiting for a new arts commissioner to fill Kay's position after she leaves in August. Please encourage your friends and neighbors to consider [applying](#).

### Board & Commission LMC Updates

Updates to the Lynnwood Municipal Code and the individual board and commission advisory bodies will be presented to the City Council on Monday, August 3<sup>rd</sup>. Commissioners are encouraged to view the agenda packet and/or attend the meeting.

### Council Presentation

All of the City's boards and commission Chairs have been invited to make a presentation to the City Council in partnership with staff liaisons. The Arts Commission, along with the Parks Board and Historical Commission are scheduled for Monday, September 21. This is a follow-up opportunity to carry forward the conversation from last year's presentation.

### Summer Walking Program

The City is teaming up with Verdant Health Commission and Feet First to host a summer walking program in Lynnwood. Walks will be offered weekly at a variety of times throughout town lead by walking ambassadors. More details at: <http://verdanthealth.org/news/summer-walk-series-kicks-off/>

## City Updates

PARC Plan – a consultant will be selected in August to support the creation of the final PARC plan document with recommendations, funding strategies, a capital facilities plan and more. The draft plan will be shared later this fall.

We launched planning of the City's 10-year Healthy Communities Action Plan at a community stakeholder meeting on July 14<sup>th</sup>. If you are interested in participating or learning more, email Sarah to be added to the list ([see eNews](#)).

As part of the 2015/2016 City budget, Mayor Smith received funding to support "Community Vision Initiatives." These initiatives can be of a wide variety type of programs or projects including an Arts Commission inspired project.

Sound Transit has wrapped up all EIS work and the Federal Transit Administration issued their Record of Decision which allows for final design to begin 2016. Final design phase includes incorporating art installations ([see eNews](#)).

The City is now accepting nominations for "Honoring Excellence" awards ([see eNews](#))

## Mission Statement

*adopted 2/17/15*

The Lynnwood Arts Commission supports universal access to diverse arts to enrich our community's quality of life and economic vitality by:

- Advocating for lifelong arts education
- Promoting artists and arts opportunities
- Encouraging openness and inclusion
- Building community and a sense of place

## GOAL: Building Community & Sense of Place

### Brainstorm Ideas

- Gallery – expand library, restart jury show, offer artist receptions
- Explore creating an Art District
- Public Art – murals, AIPD, window fronts
- Interurban Trail
- Temporary art displays (e.g. Bike Loop)
- Provide gathering places
- Neighborhood Identity – names, banners
- Promote history through art
- Lynnwood Theater
- Events – alternatives to lost events, diversity event
- Lights competition
- Connect to EdCC – support it as a cultural center
- Language Access
- Contribute to Lynnwood's Identity
- Annexation
- Create a physical 3D model of City Center

### 2025 Vision

- Wide sidewalks, street trees, pocket parks, independent restaurants, art installations in City Center (Marissa)
- City will be an urban center with attractions, potential to be [have] everything (Adam)
- Neighborhood identities and banners, bike paths/lanes, small business shops, galleries, cultural hangouts, street festivals (Kathleen)
- Mixed-use buildings, public art, paths, well-landscaped, hanging baskets, low business/monument signs (Kay)
- Places to socialize, entertainment spots (Beth)
- Place for small businesses to flourish, link transit between neighborhoods and destinations, offers a night life (Paul)

## **Priority Objectives**

### Galleries

- additional exhibit spaces (e.g. City Hall)
- reinstate annual jury show and artist reception (2016)

### Public Art

- Establish on-going funding for acquisition and maintenance
- Work with private sector for art displays, AIPD, murals on buildings, window fronts

### Neighborhood Identity

- Names, banners, signs

### Performing Arts

- Outdoor events that reflect diversity
- New events/festivals e.g. Drink & Draw
- Evaluate loss of Student Showcase or Battle of the Bands

### Land Use / Code advocacy

- Incentivize private sector
- Develop AIPD policy
- Ensure code allows for galleries
- Identify an Art District
- Conduct business outreach
- Address land use around adding murals to buildings

## **Action Plan**

### 2015/2016

- Land Use / LMC Code Advocacy
- Gallery Exhibit Program Expansion
- Return of Library Jury Exhibit and Reception

### 2017/2018

- Neighborhood Identity

### 2019/2020

- Public Art Programming

# GOAL: Promoting Artists & Arts Opportunities

## Brainstorm Ideas

- Create registry of artists or business/organizations
- Connect with faith institutions
- Promote art opportunities in City publications, local media and social media
- Art contest
- City center planning – aesthetic + venues
- Business partnerships / events / art windows / AIPD
- Gallery receptions
- Promote art businesses
- Mural projects
- Publically available information of public art collection (funding, policy), interactive info of art, information on donation to collection
- Add additional gallery space (e.g. City Hall)
- Connect with City Council and other commissions

## 2025 Vision

- 
- 
- 
- 
- 
- 
- 
- 
- 
- 

## Priority Objectives

## Action Plan